

SUPREME COURT OF QUEENSLAND

REGISTRY: Brisbane
NUMBER: 3383 of 2013

Applicant: RAYMOND EDWARD BRUCE AND VICKI PATRICIA BRUCE

AND

First Respondent: LM INVESTMENT MANAGEMENT LIMITED (IN LIQUIDATION) ACN 077 208 461 IN ITS CAPACITY AS RESPONSIBLE ENTITY OF THE LM FIRST MORTGAGE INCOME FUND

AND

Second Respondent: THE MEMBERS OF THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288

AND

Third Respondent: ROGER SHOTTON

AND

Intervener: AUSTRALIAN SECURITIES & INVESTMENTS COMMISSION

AFFIDAVIT OF GERRY COLLINS

I, GERRY COLLINS of C/- Level 10, 12 Creek Street, Brisbane in the State of Queensland, registered Liquidator, state on oath:-

1. I am a Registered Liquidator and a consultant of the firm BDO. I am a member of the Chartered Accountants Australia and New Zealand

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Signed:



Witnessed by:



AFFIDAVIT:
Form 46, R.431

TUCKER & COWEN
Solicitors
Level 15, 15 Adelaide Street
Brisbane, Qld, 4000.
Tel: (07) 300 300 00
Fax: (07) 300 300 33

Filed on behalf of the Applicant



and an associate of the Australia Restructuring Insolvency and Turnaround Association (“ARITA”).

2. Now produced and shown to me and marked “GC-3” is an indexed paginated bundle of the documents referred to in this Affidavit (“the Bundle”).
3. In this affidavit, I refer in places to various documents or information provided to me by Mr Whyte and BDO staff members for the limited purpose of undertaking a review of Mr Whyte’s claim for remuneration in connection with his appointment under the Order of Dalton J dated 21 August 2013 in relation to the FMIF. Some of that information may be confidential and subject to legal professional privilege; I do not intend, by any reference to such information or documents, to waive any legal professional privilege or confidentiality in relation to the information or documents.

Qualifications

4. I have a Bachelor of Business (Accounting) degree from Queensland Institute of Technology.
5. I joined BDO as a partner in 2012.
6. Prior to BDO, I worked in several specialist insolvency practices, since graduating in 1987, including DW Knight & Co, Knight Ferrier Hodgson, Ferrier Hodgson (Auckland), Jefferson Stevenson and PKF.
7. In 2017 I became a Consultant at BDO, Brisbane.
8. I have extensive experience in all aspects of insolvency, including appointments as a Receiver (both court appointments and appointments by a secured creditor), Liquidator, and Bankruptcy Trustee. I conservatively estimate that I would have undertaken at

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least 500 appointments as a Receiver or Liquidator, during the course of my career.

9. During the course of my career, I was appointed to act as a Receiver or Liquidator by clients such as National Australia Bank, Westpac, Workcover, Bank of Queensland and Australian Taxation Office.
10. I have experience in both Australia and New Zealand.
11. I regularly conduct seminars for accountants, lawyers and banks to build their insolvency knowledge and assist them with their debt recovery.
12. At pages 1 to 2 of the Bundle is a copy of my curriculum vitae.

Instructions

13. I was instructed by Mr David Whyte to conduct an internal review of the remuneration claimed by Mr Whyte in relation to the winding up of the FMIF for the period from 1 May 2020 to 31 October, 2020 by reviewing the remuneration claimed for one of the months in that period. I decided to review the remuneration claimed for the month of September 2020 (“**Relevant Month**”). I did not have any particular reason for selecting that month.

Documents reviewed

14. I have reviewed and relied upon the following documents, for the purposes of forming an opinion in relation to the overall reasonableness of the amount of remuneration sought by Mr Whyte (“**the Documents**”):
 - (a) The Affidavit of David Whyte sworn on 22 January 2021 in support of the application and exhibits thereto (“**Mr Whyte’s**”

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Affidavit”). The terms defined in Mr Whyte’s Affidavit, have the same meaning when used in this Affidavit;

- (b) An excel file containing the narrations detailing each item of work performed by Mr Whyte and his staff (“**the Narrations**”) for the Relevant Period (which are exhibited to Mr Whyte’s Affidavit), and for the Relevant Month (“**September Narrations**”), together with a table summarising the total hours per person and the category of charges for the Relevant Month (“**the Summary**”);
 - (c) A transcript of the hearing of Mr Whyte’s tenth application for approval of remuneration on 29 November 2018 (which is at pages 303 to 320 of exhibit “DW-122” to Mr Whyte’s Affidavit filed in this proceeding on 12 June 2020), in which Her Honour Justice Mullins raised with Mr Whyte’s Counsel the possibility of an independent review of Mr Whyte’s remuneration being undertaken (even if done in-house and for a limited period of time).
15. At pages 3 to 71 of the Bundle is a copy of the Summary and the September Narrations.
16. According to the Summary, the total remuneration sought by Mr Whyte for the Relevant Month is \$155,698 (GST exclusive). Remuneration of \$4,158 (GST exclusive) was written-off by Mr Whyte for that month.
17. For the purposes of preparing this report, I have relied upon the factual matters deposed to in Mr Whyte’s Affidavit, and the descriptions of the work performed by BDO in the Narrations.

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However, I have not relied upon any of the opinions expressed by Mr Whyte in his Affidavit as to the reasonableness of the remuneration.

18. Additionally, I have conferred with David Whyte, Clark Jarrold (Partner Audit BDO), Arthur Taylor (Senior Manager BDO), Ryan Whyte (Accountant BDO), and Jordan Devery (Graduate Accountant BDO) to seek further clarification, where appropriate, in relation to the work performed by them in the Relevant Month or the reasons for performing the work. Where I have relied upon further information provided to me by BDO staff for the purposes of forming a view in relation to the remuneration sought, I have set out a summary of those matters in this Affidavit.
19. Whilst I have conducted a review of the narrations for the Relevant Month, for the purposes of expressing an opinion as to the overall reasonableness of the amounts sought by Mr Whyte, I have not endeavoured to assess the reasonableness of each time entry individually because in my experience, that is not the approach taken by Courts in applications of this nature.
20. For the purposes of undertaking my review, I have assumed that:
 - (a) Mr Whyte was authorised to commence the various court proceedings relevant to this remuneration claim under the orders made by Justice Dalton on 21 August 2013; and
 - (b) It was and is reasonable for those proceedings to be pursued.
21. If these assumptions are not correct, that may affect the views expressed by me in this Affidavit.

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Summary of main categories of work performed by BDO

22. Based on my review of Mr Whyte's Affidavit and the narrations, I would summarise the categories of work performed by Mr Whyte and his staff in the Relevant Month, and estimate the approximate amount of remuneration attributable to each category, as follows:

- (a) Work relating to Auditor's Claim - approximately \$93,497.00 (GST exclusive), which includes work in respect of:
 - (i) Reviewing loan impairments and providing detailed instructions, comments and analysis to assist Gadens, the solicitors for LMIM as RE of the FMIF, to confer with experts briefed in the EY Proceeding;
 - (ii) Searching for, reviewing, and providing extensive documents and analysis on request of Gadens for the purpose of briefing experts;
 - (iii) Searching for, reviewing, and providing documents on request of Gadens to assist with gathering evidence in the EY Proceedings; and
 - (iv) Mr Whyte meeting or conferring with Gadens and counsel instructed (in some instances, with experts) to discuss the preparation of evidence and the briefing of experts or the proceeding generally;
- (b) Work relating to other Litigation matters, approximately \$7,030.50 (GST exclusive). The other litigation matters include, generally:

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- (i) the application for judicial advice in Supreme Court of Queensland Proceeding 1146 of 2020 as to whether the appeal by LMIM as RE of the FMIF against the judgment in Supreme Court of Queensland Proceeding No 12317/14 should be pursued and dealing with FTI in regards to costs;
 - (ii) claims made by the Liquidator of Bellpac and claims by the FMIF against guarantors.
- (c) Administration Matters, approximately \$12,235.50 (GST exclusive). This includes:
- (i) finalisation of the 30 June, 2020 Financial Accounts for the FMIF and preparation of Mr Whyte's 31st Report to Investors issued on 29 September 2020 (\$6,189.00 GST exclusive);
 - (ii) reissuing of payments of the interim distribution to Investors, in respect of whom the payment was returned because updated bank account or contact details were not held, and general administration (approximately \$2,820.00 GST exclusive);
- (d) Maintenance of the database of investors (including the register of members of the FMIF), approximately - \$42,934.50 (GST exclusive)
23. A summary of the categories of work performed by Mr Whyte and his staff in September 2020, and the approximate amount of remuneration in each category claimed exclusive and inclusive of GST, is as follows:

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Category of Work	\$Amount (excluding GST)	\$Amount (including GST)
Auditor's Claim	93,497.00	102,846.70
Other Litigation Matters	7,030.50	7,733.55
Administration Matters	12,235.50	13,459.05
Maintenance of database of investors	42,934.50	47,227.95
TOTAL:	\$155,697.50	\$171,267.25

Opinion

Auditor's Claim

24. I am informed by Mr Whyte (by Mr Whyte's Affidavit) and believe that:

- (a) the claim against the Auditors (EY) of the FMIF is for, at its highest, in excess of \$200 million and if successful will provide a substantial increase to the estimated return to members of the FMIF;
- (b) The claim spans a total of nine audit periods (financial years or half-years). I am further informed by Mr Arthur Taylor and believe that the relevant audit periods are from 30/6/2008 to 30/06/2012;
- (c) The claim is defended by EY and is on the Supreme Court of Queensland's commercial list.

25. I undertook a review of the September Narrations in relation to the Auditor's Claim. The majority of the entries relate to BDO employees undertaking searches for, analysing and providing commentary on documentation requested by Gadens, the solicitors

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acting for LMIM as RE of the FMIF, the plaintiff in the proceeding or Clark Jarrold analysing loan impairments and providing detailed instructions and analysis to assist Gadens to confer with experts.

26. The remuneration with respect to time spent by Mr Whyte on the Auditor's Claim for September 2020 is approximately \$13,407 (GST exclusive). Mr Whyte's time relates primarily to meeting with, conferring with or providing instructions to his legal representatives as to steps to be taken in the proceeding and providing high level supervision of other BDO staff.
27. I am informed by Mr Arthur Taylor, a Senior Manager of BDO, that he and Mr Ryan Whyte (Accountant), Mr Jordan Devery (Graduate Accountant) and Mr Liam Landrigan (Graduate Accountant) operate as a team on the Auditor Claim. Mr Taylor is generally the one that deals with Gadens or the BDO Audit team or the Receiver, and to a lesser extent Mr Ryan Whyte. Mr Taylor instructs the rest of the team to search for documents and provide commentary on the documents including the source, what they relate to and any other relevant information. Mr Taylor prepares a detailed response providing the documents/information that has been compiled to Gadens or other relevant party.
28. The total remuneration with respect to time spent by Mr Taylor and his team for September 2020 is approximately \$58,690.00 (GST exclusive). Most, but not all, of this time, relates to searching for documents to respond to requests for instructions or documents from Gadens relating to the Auditor's Claim. I have not attempted to quantify precisely how much time was spent searching for documents as that would be a time consuming and imprecise exercise.

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Witnessed by:



29. I was unable to form any view as to the reasonableness or otherwise of the amount of remuneration sought for searching for documents for the Auditor's Claim, based on the descriptions in the Narrations alone, for the reasons given in paragraph 36 below.
30. I therefore requested further information and supporting documents, in relation to the specific tasks referred to in paragraphs 31 below, from BDO staff who performed the work to assist me to formulate an opinion. The provision of this information and my review of it, gave me some further comfort that the time spent searching for documents can be justified, in relation to these particular tasks at least.
31. I am informed by Mr Taylor and Mr Ryan Whyte and believe that the issues the team dealt with and work undertaken in September of 2020 (which were generally relating to all audit periods covered by the Auditors Claim) relating to the Auditor's Claim were:
- (a) Gadens requested Mr Taylor to research and provide documents and commentary on the following issues to assist with the Auditor's claim and to provide to Experts:
 - (i) Management and Loan Management Fees:

Gadens requested Mr Taylor provide information to understand how management fees were paid. This task involved Mr Ryan Whyte going through multiple ledgers in the AX database to track how the management fees were raised/accrued/paid. This involved multiple ledger accounts and extensive searching of transactions within the AX database. This task also involved looking through documents/spreadsheets for calculations on

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the amount that the FMIF would pay LMIM/LMA for the management fees.

Mr Taylor provided a detailed response with supporting documents for each of the reporting periods of the EY Claim.

(ii) Reinvestment by Feeder Funds:

Gadens requested Mr Taylor to provide clarification as to whether the feeder funds reinvestment of funds into LMIM was from income distributions or the reinvestment of redemptions. Mr Taylor investigated the LMIM records and provided a detailed response to the query.

(iii) Product Disclosure Statements (PDS)/Supplementary Product Disclosure Statements (SPDS):

Gadens requested Mr Taylor to locate any documents that indicated whether the Auditors had knowledge of or had sighted the PDS/SPDS and whether they were aware of the terms of the PDS/SPDS.

(iv) Auditors Fees:

This task was conducted to determine the amount the FMIF paid to EY to conduct the financial and compliance audits and compare to the quoted fees by EY in the engagement letters. Detailed analysis was undertaken to reconcile the amounts recorded in the ledgers to the amounts recorded in the Audited financial accounts for each of the half year and full

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year periods covered by the Auditor Claim. The information was provided to Gadens by a detailed email with the numerous documents in support.

(v) Effective Interest Rates (EIR):

At the request of Gadens Mr Ryan Whyte located and reviewed documentation in relation to the AASB139 (being an accounting standard of the Australian Accounting Standards Board in relation to Financial Instruments: Recognition and Measurement), effective interest rates, discounted cash flow analysis and impairments of loans receivable. Gadens asked Mr Taylor to investigate a query by another accounting firm, auditing the MPF Fund. Mr Taylor provided a number of a number of detailed emails and supporting documents in response to Gadens Query.

(vi) Identified Risks:

At the request of Arthur Taylor Jordan Devery located, reviewed and compiled documents in relation to evidence of EY's consideration of the audit risks associated with LMIM in the audit process for all periods.

(vii) U-Own Storage Loan:

Clark Jarrold, partner BDO Audit, requested Mr Taylor to review the documents related to the loan to U-Own Storage. Mr Taylor searched and located several documents in order to respond to Mr Clark's query.

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- (viii) Consideration of loan impairments: (\$19,864.50 GST exclusive)

Gadens instructed Mr Clark Jarrold to consider issues relating to loan impairments and provide with detailed commentary in relation to same. The loan impairments covered multiple loans and Audit periods. Mr Jarrold reviewed detailed documentation relating to each Loan and then provided detailed comments on each loan to assist Gadens to confer with experts briefed in the Auditor's Claim.

32. Given the ongoing nature of the EY Proceeding and the sensitive nature of the inquiries undertaken in the context of the EY proceeding I have omitted from paragraph 31 some details of the work performed.
33. Based upon my review of the documents provided to me, it appears that all or most of the work referred to in paragraph 31 was undertaken by BDO employees to enable BDO to respond to requests for information from Gadens, to advance the Auditor's Claim. In my view, it is reasonable for an insolvency practitioner to respond to requests for documents and instructions from the solicitors acting for the insolvency practitioner, in a recovery proceeding.
34. The Auditor's Claim is, plainly, substantial and complicated litigation, with a significant amount of money at stake.
35. In relation to the work undertaken by BDO in September of 2020 relating to the Auditor's Claim, on the basis of the information provided to me, as detailed above, I am satisfied that

Signed:



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- (a) Given the nature, quantum, and complexity of the Auditors Claim, it was reasonable and necessary for the work performed by Mr Whyte and BDO staff to be carried out and that a reasonable insolvency practitioner would have carried out the work;
 - (b) persons of appropriate seniority were performing the work. I note that Mr David Whyte oversees the matter and attended meetings with legal representatives, Mr Taylor has past experience working for a responsible entity of a similar fund and on the Auditor's Claim, and has useful knowledge as to what documents might be in existence, and less experienced staff members such as Mr Ryan Whyte and Mr Jordan Devery, assisted with searches for documents;
 - (c) The amount of time spent by Mr Whyte and BDO staff performing the work was reasonable, subject to one qualification detailed in paragraph 36 below.
36. I am unable to express a firm view as to whether all of the time spent searching for documents were reasonable. This is because it is difficult to determine how long it ought reasonably to have taken to search for documents - each document will take varying times to locate, compile and save depending on where it is located, and if it is easily identifiable.
37. Based on the information provided to me to undertake my review, I am aware that there is a very significant quantity of records relevant to the EY Claim, including electronic records of EY and LMIM in relation to the audits, and hardcopy records as well, which would no doubt add to the time taken by BDO staff to search for documents and to review the results of such searches.

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Witnessed by:



38. Following my discussions with Mr David Whyte, Mr Arthur Taylor, and Mr Ryan Whyte and having briefly reviewed some of the numerous and extensive files of documents that have been compiled for the purposes of briefing lawyers and experts (privilege in respect of which is not waived) and having also considered the explanations given by Mr David Whyte, Mr Jarrold, Mr Taylor, Mr Ryan Whyte and Mr Devery as to the time consuming nature of searching and compiling documents and the scope and complexity of the Auditor's Claim, I am satisfied that the amount of time reasonably required to undertake the work performed by BDO in September of 2020 would no doubt have been very significant.
39. Further, as noted above, I requested from BDO staff supporting documentation in relation to the particular tasks described in paragraph 31 above and my review of that documentation provided me with some further comfort that the time spent searching for documents, in order to undertake those particular tasks at least, can be justified.
40. I do not suggest that the amount of time spent by BDO employees searching for documents was not reasonable and expect that all of the time spent is most likely fair and reasonable; however, it is very difficult for me (or any external person who is not actually involved in undertaking the searches) to express a definitive opinion as to how long ought to have been spent searching for the various documents which were requested to be provided to Gadens. I do not cavil with the opinion expressed by Mr Whyte in Mr Whyte's Affidavit [at paragraph 181] that the time spent was reasonable.

Other litigation matters

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41. There are a number of other litigation matters and other claims that are, or were during the Relevant Period, in progress.
42. These include:
- (a) Litigation against the directors of LMIM, including an application for judicial advice (“**Judicial Advice Application**”) (in Supreme Court of Queensland Proceeding 1146 of 2020) as to whether to pursue an appeal against the Court’s judgment dismissing that claim (in Supreme Court of Queensland Proceeding 12317/2014);
 - (b) the claims made by the Liquidator of Bellpac (the \$2m proceeding and the \$8m proceeding); and
 - (c) Various claims made by the FMIF against the guarantors of loans.
43. The worked performed in September of 2020 relating to these other litigation matters, included:
- (a) Telephone attendances and meeting, with a Bankruptcy Trustee regarding a mediation of a significant claim to recover funds for the benefit of the estate of which the FMIF is a substantial creditor and has provided funding;
 - (b) Reviewing correspondence from Mr Park’s and his solicitors and providing instructions with respect to correspondence to the Liquidator’s solicitors regarding the Judicial Advice Application outcome, the proposed discontinuance of the appeal, and costs issues, including whether the plaintiff was entitled to indemnity from the FMIF for costs;

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Witnessed by:



44. In my view, based on the documents briefed to me and the information provided to me as detailed above, in relation to the remuneration claimed for the other litigation matters for September 2020 of approximately \$7,330.00 (GST exclusive):
- (a) it was reasonable and necessary, for this work to be carried out, and a reasonable insolvency practitioner would have carried out the work;
 - (b) persons of appropriate seniority carried out the work. Mr Whyte would oversee, and provide instructions to his solicitors in relation to the steps to be taken in the litigation matters, whilst simpler tasks would be performed by less experienced staff members; and
 - (c) the amount of time spent and the amount of remuneration sought was reasonable, given the extent of the work required, and the amounts involved.

Administration Matters (\$12,235.50 GST exclusive), including preparation of management accounts, report to investors and work relating to interim distribution

45. The Financial Accounts of the FMIF for the period ended 30/06/2020 were completed in September 2020 in time for Mr Whyte's report to investors issued on 29 September, 2020. Preparation of the accounts commenced and were substantially complete before September 2020. In September 2020, the accounts were reviewed by Mr Taylor and finally by Mr David Whyte. Minor adjustments were made before they were complete.

Report to Investors:

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Witnessed by:



46. I am informed by Mr Arthur Taylor and Mr Ryan Whyte and believe that:
- (a) Mr Ryan Whyte commences preparation of the report by entering all of the financial information and completing any other sections of which he has knowledge. Julie Pagcu (Audit) assisted with the adjustments and disclosures and checking of the financial statements/information included in the report, and putting them into a final form;
 - (b) the draft report is then provided to Mr Taylor to review and provide an update on all of the matters that have occurred since the previous report in relation to the matters in respect of which he has detailed knowledge;
 - (c) The draft is provided to Mr Whyte. Mr Taylor provides the report to the solicitors for review, particularly in relation to the legal matters.
 - (d) The final report is returned to Mr Whyte for review and signing. It was issued on or about 29/9/2020.

Interim distributions

47. In September 2020, BDO re-processed eight payments to investors whose interim distribution payment had not been successful because up-to-date bank account or contact details were not held by the FMIF. To reprocess these payments typically involved the investor contacting BDO to advise that the interim distribution had not been received, the completion/checking of forms and identification checks, and BDO updating the membership records of the FMIF to reflect the new bank account or contact details and instructing PTAL, the custodian of the FMIF, to effect the payment.

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Witnessed by:



Conclusions in relation to Administration Matters

48. The receivership continued to be very active in September 2020 due to the litigation matters, reporting, and return of distributions.
49. As a result there was significant paperwork generated and a significant number of transactions.
50. With respect to the amount of remuneration sought for Administration of \$12,235.50 (GST exclusive) including preparation of management accounts, the report to investors and work relating to the interim distribution, in my view, based on the documents I have reviewed and the matters set out above:
- (a) it was reasonable and necessary, for this work to be carried out, and a reasonable insolvency practitioner would have carried out the work;
 - (b) the amount of time spent and the amount of remuneration sought was reasonable, particularly having regard to the following considerations:
 - (i) the report informed and updated investors in relation to a number of issues or matters; and
 - (ii) there were administrative issues associated with the distribution and the requirement to reissue payments.

Database Management (\$42,934.50 GST exclusive)

51. I am informed by Mr Whyte (by Mr Whyte's Affidavit) and believe that:
- (a) there are over 4,600 members of the FMIF; and

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(b) Mr Whyte and his staff are responsible for maintaining the register of members of the FMIF and communicating with members.

52. With respect to the work involved in maintaining the register of members and responding to members queries in September of 2020:

(a) I am informed by Mr Jordan Devery, and believe that, in September of 2020:

(i) he estimates that 164 investor queries were received BDO, by either telephone, email or logged onto the LMFIF website (www.lmfif.com);

(ii) BDO sent 135 emails or letters answering investor queries and letters to investors and processed 68 change of investor details;

(b) I am aware, from my previous review of Mr Whyte's remuneration (which is deposed to in my Affidavit sworn on 17 June 2019), and I am informed by Mr Ryan Whyte and Mr Jordan Devery and believe, that:

(i) The queries received by BDO include requests for updates, transfers of units from superfunds or deceased estates, updating contact details and advising members of the changes in value of units (usually for tax purposes). The database system has a streamlined process through standard responses and standardised forms for the common queries. The queries were initially received by a graduate accountant or accountant, responses prepared, checked by a manager or associate director and signed off on by Mr Whyte. A

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query generally involved multiple contacts in order to properly deal with the query. The investor queries since the interim dividend have been higher as a significant number of dividend payments were returned due to incorrect or out of date information in the database.

(ii) Some common queries and the work involved to respond to them are as follows:

(A) The steps involved to process transactions such as transfers of units included considering and responding to the investor's query, requesting from or sending the investor the required documents to confirm the appropriate authorities and/or effect the transfer, following up investors for missing documents reviewing the documents received from the investor to ensure that the applicable requirements are met, checked and authorised by a manager or associate director, and there was then a final sign-off where Mr Whyte approves the transfer;

(B) Responses to general queries such as for updates on unit value, were normally provided by way of a letter to the investor prepared by the graduate accountant, approved by the manager and signed by Mr Whyte.

(c) It seems to me that the work described in subparagraphs (a) and (b) above was necessary in order to administer the FMIF and comply with the Constitution of the FMIF.

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- (d) I am informed by Mr Ryan Whyte and Mr Jordan Devery of BDO and believe, that more than one query was generally reviewed by the manager or associate director (as the case may be) and then by Mr Whyte, in a bundle to save time and that Mr Whyte would only conduct a brief review of simple queries but might spend more time on complex ones. Despite the fact that responses to queries involved three layers of seniority, in my view, that was reasonable, in order to respond to queries accurately, comprehensively and in a timely manner and given that Mr Whyte generally only briefly reviewed simple queries.
53. With respect to the remuneration of \$42,934.50 (GST exclusive) sought for September of 2020 relating to maintaining the investor database and responding to member queries, in my view, based on the documents briefed to me and the information set out above:
- (a) it was reasonable and necessary, for this work to be carried out, and a reasonable insolvency practitioner would have carried out the work;
- (b) the amount of time spent and the amount of remuneration sought is reasonable, given the standard process as detailed in paragraph 52 often involved multiple steps/tasks, and the high number of queries received.
54. In my view, based on my review of the Narrations, and given that the same BDO staff have been maintaining and updating the membership records for some time now, and are familiar with the procedures which must be followed, it is safe to conclude that these tasks are being undertaken efficiently.

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Witnessed by:



Summary of Conclusions

55. In my opinion, based on the documents I have reviewed and the factual matters which I have assumed (as set out herein), the remuneration sought by Mr Whyte of \$155,698 (GST exclusive) for the month of September 2020 is fair and reasonable, and in line with what other insolvency practitioners of similar experience would charge for similar work, for the most part at least, subject to one possible qualification.
56. That qualification is that there are a number of entries for work performed relating to the Auditors Claim which involve searching for documents.
57. Whilst I am of the view that it was reasonable and necessary for this work to be performed, that persons of appropriate seniority performed this work and that a very substantial amount of time would have been required to properly perform this work having regard to the complexity of the Auditor's Claim, and the scope of work required as detailed in this Affidavit, it is difficult for me (or any other person not actually involved in undertaking the searches) to accurately or reliably assess, even at a high level, how much time ought reasonably have been spent searching for documents for the reasons I have given above. I do not suggest or think that the amount of time spent is unreasonable and do not cavil with the opinion expressed by Mr Whyte in Mr Whyte's Affidavit [at paragraph 181] that the time spent was reasonable; I am simply not in a position to provide a firm view in relation to the amount of time spent searching for documents.
58. However, as noted above, I did request supporting documentation from BDO staff in relation to the specific tasks referred to in paragraph 31 which involved searching for documents, and my review

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of that documentation gave me some further comfort that the time spent searching for documents can be justified, at least in relation to those tasks.

59. There are not any readily ascertainable facts of which I am aware which would assist me to reach a more reliable conclusion.

60. I confirm that:

(a) The factual matters stated in this Affidavit are, as far as I know, true;

(b) I have made all inquiries considered appropriate;

(c) The opinions stated in this Affidavit are genuinely held by me;

(d) This Affidavit contains reference to all matters which I consider significant; and

(e) I understand my duty to the Court and have complied with that duty.

61. All the facts and circumstances above deposed to are within my own knowledge save such as are deposed to from information only and my means of knowledge and sources of information appear on the face of this my Affidavit.

Sworn by **GERRY COLLINS** on the 1st day of February 2021 at Brisbane in the presence of:



Deponent



Solicitor/A ~~Justice of the Peace~~

SUPREME COURT OF QUEENSLAND

REGISTRY: Brisbane
NUMBER: 3383 of 2013

Applicant: **RAYMOND EDWARD BRUCE AND VICKI PATRICIA BRUCE**

AND

First Respondent: **LM INVESTMENT MANAGEMENT LIMITED (IN LIQUIDATION) ACN 077 208 461 IN ITS CAPACITY AS RESPONSIBLE ENTITY OF THE LM FIRST MORTGAGE INCOME FUND**

AND

Second Respondent: **THE MEMBERS OF THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288**

AND

Third Respondent: **ROGER SHOTTON**

AND

Intervener: **AUSTRALIAN SECURITIES & INVESTMENTS COMMISSION**

CERTIFICATE OF EXHIBIT

Exhibit "GC-3" to the Affidavit of **GERRY COLLINS** sworn this 1st day of February 2021


Deponent


Solicitor/~~A Justice of the Peace~~

CERTIFICATE OF EXHIBIT:
Form 47, R.435

Filed on behalf of the Applicant

TUCKER & COWEN
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SUPREME COURT OF QUEENSLAND

**REGISTRY: Brisbane
NUMBER: 3383 of 2013**

Applicant: RAYMOND EDWARD BRUCE AND VICKI PATRICIA BRUCE

AND

First Respondent: LM INVESTMENT MANAGEMENT LIMITED (IN LIQUIDATION) ACN 077 208 461 IN ITS CAPACITY AS RESPONSIBLE ENTITY OF THE LM FIRST MORTGAGE INCOME FUND

AND

Second Respondent: THE MEMBERS OF THE LM FIRST MORTGAGE INCOME FUND ARSN 089 343 288

AND

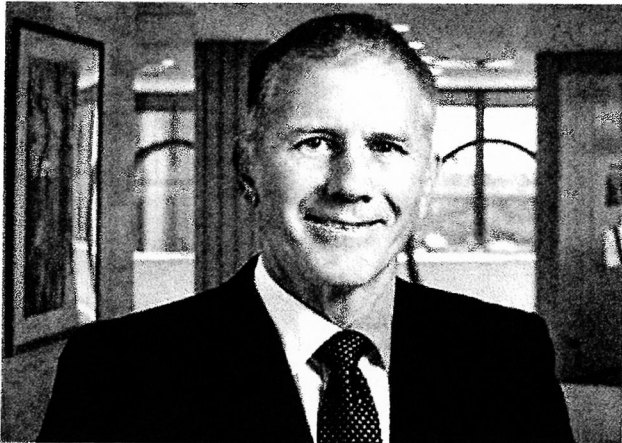
Third Respondent: ROGER SHOTTON

AND

Intervener: AUSTRALIAN SECURITIES & INVESTMENTS COMMISSION

INDEX OF EXHIBITS

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2.	Summary of professional fees and category of work and narrations detailing work performed by Mr Whyte and BDO staff for September of 2020	Undated	3 to 71



GERRY COLLINS

Consultant, Business Restructuring

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vCard

Gerry is a Business Restructuring Consultant with BDO in Brisbane. With his experience and exposure to many different situations, Gerry is able to assess clients' needs and provide practical and realistic advice to deal with the clients' risk issues.

Gerry has extensive experience in all aspects of insolvency. His skills and experience have been utilised by government, including the Australian Securities and Investment Commission and Australian Taxation Office, various banks, finance institutions, lawyers, and private and public companies, in dealing with solvency and debt related issues. Gerry conducts seminars for accountants, banks and finance companies, the Australian Institute of Credit Management, and various private organisations, to build their insolvency knowledge and to assist them with their debt recovery.

Gerry joined BDO, as Partner, in 2012. Prior to BDO, he worked across several specialist insolvency practices, since graduating in 1987. He has experience in both Australia and New Zealand.

Services

- Insolvency, receivership & administration
- Accounting and advice to businesses in financial difficulty
- Business turnaround
- Business reconstruction
- Investigating accountant's reviews
- Asset tracing

Sectors

- Property & construction
- Financial services
- Food & agribusiness
- Hospitality & tourism
- Retail

Qualifications

- Bachelor of Business (Accounting)
- Registered Liquidator
- Registered Trustee in Bankruptcy
- Official Court Liquidator

Affiliations

- Member, Chartered Accountants Australia & New Zealand
- Associate, Australian Restructuring Insolvency & Turnaround Association (ARITA)

REMUNERATION REPORT - Summary of professional fees by category of work for the period 1 September 2020 to 30 September 2020
LW First Mortgage Income Fund (Receiver Appointed)

Employee	Position	Totals		Assets		Creditors		Task Area		Dividends		Administration		
		Rate	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$	hrs	\$
David Whyte	Partner	615	36.8	22,632.00	31.6	19,434.00	1.9	1,168.50	1.7	1,045.50	1.6	984.00		
Clark Jarrold	Partner	615	32.3	19,864.50	32.3	19,864.50								
Craig Jenkins	Partner	540	2.5	1,350.00	2.5	1,350.00								
Charles Haines	Associate Director	525	7.8	4,095.00	0.7	367.50	4.7	2,467.50					2.4	1,260.00
Arthur Taylor	Senior Manager	500	71.8	35,900.00	70.1	35,050.00			1.7	850.00				
Julie Pageu	Associate Director	465	0.6	279.00	0.4	186.00			0.2	93.00			0.8	220.00
Ryan Whyte	Accountant	275	87.5	24,062.50	45.3	12,457.50	34.3	9,432.50	7.1	1,952.50			7.1	1,597.50
Sarah Cunningham	Accounting Assistant	225	7.1	1,597.50										
Jayden Coulston	Manager	460	5.5	2,530.00			5.5	2,530.00						
Jordan Devery	Graduate Accountant	225	63.6	14,310.00	19.9	4,477.50	37.7	8,482.50	2.0	450.00	4.0	900.00		
Liam Landrigan	Graduate Accountant	225	125.5	28,237.50	20.5	4,612.50	102.7	23,107.50					2.3	517.50
Moira Hattigh	Practice Assistant	105	8.0	840.00									8.0	840.00
TOTALS			449.0	155,698.00	223.3	97,799.50	186.8	47,188.50	12.7	4,391.00	5.6	1,884.00	20.6	4,435.00
			GST	15,569.80										
			TOTAL INC GST	171,267.80										
			AVERAGE HOURLY RATE	347	438	253	346	215						

Note: All amounts exclude GST unless otherwise noted

Last Name Registered Name	Description	Name	Position	Milestone	Disbursement	WIP_Date	Hours	Value	Narration
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		1/09/2020	1.40	\$861.00	reviewed financial statements of FMIF/LMIM/reviewed general accounts for various fees and expenses/reviewed supporting documentation/prepared email to our solicitors in respect of proceedings against EY and calculation of loss
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		1/09/2020	0.70	\$430.50	reviewed correspondence from our solicitors regarding judicial advice application decision and correspondence received from FTI's solicitors/reviewed draft letter/considered same/sent response to our solicitors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		2/09/2020	0.20	\$123.00	reviewed draft correspondence to our solicitors regarding proceedings against the auditors and in respect of queries relating to loss calculations/reviewed further documents/finalised email
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		2/09/2020	1.20	\$738.00	teleconference with our solicitors and counsel regarding judgement in respect of judicial advice application/draft response to FTI's solicitors and proposed way forward
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		2/09/2020	1.10	\$676.50	telephone call with our solicitors regarding adverse cost orders in the proceedings against the directors/issue raised by FTI's solicitors requesting an undertaking about same/proposed way forward regarding same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		3/09/2020	1.20	\$738.00	meeting with our solicitors, trustee in bankruptcy of guarantor and solicitors regarding funding of claim/upcoming mediation
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		3/09/2020	1.80	\$1,107.00	Meeting with Clark Jarrold, Gagens and counsel etc to discuss EY proceedings re assessment of loss
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		3/09/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding judicial advice application/response to FTI's solicitors regarding queries raised by them following judgement
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		7/09/2020	0.30	\$184.50	telephone call with our solicitors regarding FTI's submissions in respect of judicial advice application and issues with them putting on a further affidavit that is contentious and allegations unanswered
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		7/09/2020	0.10	\$61.50	telephone call with trustee in bankruptcy of guarantor regarding bankrupt's request for documentation
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		7/09/2020	0.10	\$61.50	reviewed costs submissions in respect of judicial advice application
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets		7/09/2020	0.10	\$61.50	reviewed correspondence from trustee in bankruptcy of guarantor regarding request for documentation/reviewed deed

LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	7/09/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding proceedings against the directors/adverse costs order/correspondence received from and to defendants during the course of the proceedings/funds held in trust/sent response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	7/09/2020	0.10	\$61.50	email trustee in bankruptcy of guarantor regarding request for copy of documentation/declined request
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	7/09/2020	0.20	\$123.00	telephone call with our solicitors regarding FTI's submissions in respect of judicial advice applications/complaint regarding putting on an affidavit not requested or required/options to deal with same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	8/09/2020	1.70	\$1,045.50	meeting with our solicitors and counsel regarding status of proceedings against the auditors/next steps and planning for same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	8/09/2020	0.40	\$246.00	telephone conversation with our solicitors regarding discussions with counsel in respect of judicial advice application/additional affidavit put on by FTI that was not required/issues relating to same and way forward
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	8/09/2020	0.30	\$184.50	telephone call with trustee in bankruptcy of guarantor regarding upcoming mediation and funding proposal/agreement
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	8/09/2020	0.10	\$61.50	reviewed correspondence from Bellpac liquidator regarding request to extend dates in the deed of settlement/reviewed deed/sent response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	9/09/2020	0.80	\$492.00	reviewed correspondence from our solicitors and EY's solicitors regarding proceedings against the auditors/reviewed draft categories of documents for disclosure by the defendants/provided instructions regarding same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	9/09/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding proceedings against the directors/draft response to director defendants regarding adverse cost orders and possible discontinuance of appeal/provided instructions regarding same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	10/09/2020	1.60	\$984.00	reviewed correspondence from our solicitors regarding proceedings against the auditors/briefs to experts/further information requested and further documents provided
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	10/09/2020	0.70	\$430.50	reviewed correspondence from our solicitors regarding proceedings against the directors/judicial advice application/discussions with FTI's solicitors/telephone call with our solicitors/draft response

LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	10/09/2020	0.20	\$123.00	telephone call with Charles Haines regarding proceedings against the directors/correspondence with our solicitors/information requested
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	10/09/2020	0.40	\$246.00	teleconference with our solicitors regarding judicial advice application/discontinuance of appeal/lack of response from FTI's solicitors/proposed way forward
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	10/09/2020	0.20	\$123.00	telephone call with trustee in bankruptcy of guarantor regarding mediation being held with several parties tomorrow/way forward
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	13/09/2020	1.10	\$676.50	reviewed correspondence from our solicitors and EY's solicitors regarding proceedings against the auditors/reviewed final draft of categories of documents for disclosure by the plaintiff and the defendants/provided instructions regarding same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	14/09/2020	0.20	\$123.00	telephone conversation with our solicitors regarding final draft of categories of documents for disclosure in the proceedings against the auditors/final matter to resolve
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	14/09/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding judicial advice application/non response from LMIM liquidator/proposed way forward/draft email/provided instructions
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	14/09/2020	0.20	\$123.00	telephone conversation with our solicitors regarding outcome of review hearing for proceedings against the auditors/next steps/issues to consider
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	14/09/2020	0.30	\$184.50	telephone conversation with trustee in bankruptcy of guarantor regarding outcome of mediation with several parties/proposals made and adjournment to try and finalise matters by Friday, 18 September
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	14/09/2020	0.10	\$61.50	email our solicitors regarding LMIM's indemnity against EY /lack of response/follow up and way forward
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	14/09/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding proposed discontinuance of appeal/draft letter to defendants/draft court order dismissing the proceedings/reviewed correspondence from defendants regarding appeal/provided instructions
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	15/09/2020	0.30	\$184.50	telephone conversation with our solicitors regarding proceedings against the auditors/steps to be taken for trial/experts reports/review on 15 October/planning

LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	15/09/2020	0.60	\$369.00	telephone conversation with Arthur Taylor regarding proceedings against the auditors/outstanding information requests/review hearing/next hearing on 15 October/steps to be taken towards trial June/July 2021
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	15/09/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding discontinuance of appeal/correspondence received from FTI's solicitors/teleconference with our solicitors and counsel regarding proposed response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	15/09/2020	0.50	\$307.50	reviewed correspondence from FTI's solicitors regarding judicial advice application, discontinuance of the appeal, adverse cost orders/drafted comments regarding key points and contradictions in letter and previous correspondence/submissions
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	16/09/2020	0.10	\$61.50	reviewed correspondence from Bellpac liquidator regarding proposal to amend terms of settlement/sent response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	16/09/2020	0.10	\$61.50	reviewed correspondence from our solicitors and EY's solicitors regarding final issue to be determined in respect of categories of documents for disclosure in the proceedings against the auditors/provided instructions to finalise matter
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	16/09/2020	0.10	\$61.50	reviewed correspondence from our solicitors regarding discontinuance of appeal and draft email to FTI's solicitors confirming same/provided instructions to send email
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	17/09/2020	0.30	\$184.50	reviewed correspondence from AT/key audit documents and file notes relating to planning for 30 June 2010 and post events for 30 June 2009 in relation to proceedings against the auditors/issues raised
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	17/09/2020	0.20	\$123.00	reviewed correspondence from our solicitors and FTI's solicitors regarding adverse cost orders in appeal proceedings/reviewed draft response/telephone call with our solicitors regarding response/copy to be provided to director defendants
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	17/09/2020	0.10	\$61.50	reviewed report from trustee in bankruptcy of guarantor regarding claim for expenses and outcome of mediation/sent response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	18/09/2020	0.30	\$184.50	Discuss with Clark Jarrold Gadens request for information on loans/property etc and steps to do to identify/provide same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	21/09/2020	1.50	\$922.50	reviewed correspondence from our solicitors regarding proceedings against the auditors/impairment analysis of two loans over nine accounting periods
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	21/09/2020	1.20	\$738.00	teleconference with our solicitors, counsel and potential expert in relation to proceedings against the auditors

LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	22/09/2020	0.70	\$430.50	reviewed key documents relating to June 2008 and 2009 year end audits and half year ending December 2008
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	22/09/2020	1.10	\$676.50	reviewed analysis of two loans over nine accounting periods in respect of the proceedings against the auditors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	22/09/2020	0.70	\$430.50	teleconference with our solicitors and counsel regarding proceedings against the auditors/work to be done ahead of review hearing on 15 October/status of expert reports
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	22/09/2020	3.10	\$1,906.50	reviewed analysis of four loans over nine accounting periods in respect of the proceedings against the auditors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	22/09/2020	0.30	\$184.50	reviewed correspondence from our solicitors regarding court hearing in respect of proceedings against the auditors/reviewed transcript of hearing/email our solicitors regarding queries relating to next review hearing
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	22/09/2020	0.10	\$61.50	reviewed correspondence from our solicitors and with the director defendants solicitors and the court regarding the discontinuance of the appeal
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	23/09/2020	0.40	\$246.00	Telephone call with Clark Jarrold regarding current status of proceedings against the auditors/work to be done/material to be reviewed
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	23/09/2020	0.20	\$123.00	telephone call with our solicitors regarding proceedings against the auditors/valuations to support expert reports/witness statements to be taken
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	24/09/2020	0.20	\$123.00	Telephone call with Clark Jarrold regarding review of draft report relating to the proceedings against the auditors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	28/09/2020	0.60	\$369.00	reviewed correspondence from our solicitors regarding the proceedings against the auditors/reviewed draft letter to EY's solicitors and draft amended statement of claim/provided instructions regarding same
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	28/09/2020	0.10	\$61.50	reviewed correspondence from trustee in bankruptcy of guarantor regarding potential settlement with several parties/issues regarding same/sent response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	28/09/2020	0.10	\$61.50	reviewed correspondence from our solicitors in response to queries raised in respect of transcript of hearing regarding proceedings against the auditors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	29/09/2020	0.10	\$61.50	reviewed correspondence from trustee in bankruptcy of guarantor regarding potential settlement terms/counter position/sent response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	29/09/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding proceedings against the auditors/reviewed agreement/sent response

LM First Mortgage Income Fund	BR	David Whyte	Partner	Assets	30/09/2020	0.50	\$307.50	telephone call with Arthur Taylor regarding proceedings against the auditors/documentation and correspondence relating to AASB139
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	3/09/2020	1.80	\$1,107.00	Meeting with David Whyte and Gadens and counsel etc to discuss EY proceedings re assessment of loss
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	7/09/2020	0.10	\$61.50	Review email from David Whyte and attached correspondence re categories of discovery etc
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	8/09/2020	0.80	\$492.00	Review/consider items in Plaintiffs Categories of Discovery document re EY to produce as requested and provide comments thereon to David Whyte
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	18/09/2020	0.80	\$492.00	Review/consider request from Gadens re information on loans/property etc and discuss with Gadens relevant matters
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	18/09/2020	0.30	\$184.50	Discuss with David Whyte Gadens request for information on loans/property etc and steps to do to identify/provide same
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	21/09/2020	0.70	\$430.50	Review loans information as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	21/09/2020	1.60	\$984.00	Continue review loans information as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	21/09/2020	1.80	\$1,107.00	Continue review loans information as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	22/09/2020	1.80	\$1,107.00	Continue review loans information as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	22/09/2020	0.60	\$369.00	Continue review loans information as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	22/09/2020	0.20	\$123.00	Discuss with David Whyte steps to do re loan information requested by Gadens
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	22/09/2020	1.30	\$799.50	Continue review loans information as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	23/09/2020	1.60	\$984.00	Continue review loans information for additional loans as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	23/09/2020	0.30	\$184.50	Continue review loans information for additional loans as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	23/09/2020	0.40	\$246.00	Telephone call with David Whyte regarding current status of proceedings against the auditors/work to be done/material to be reviewed
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	23/09/2020	1.20	\$738.00	Continue review loans information for additional loans as requested by Gadens and issues for follow up to discuss with them
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	23/09/2020	2.00	\$1,230.00	Continue review loans information for additional loans as requested by Gadens and issues for follow up to discuss with them

LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	23/09/2020	1.40	\$861.00	Continue review loans information for additional loans as requested by Gadens and issues for follow up to discuss with them and drafting reply on matters noted
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	23/09/2020	1.50	\$922.50	Continue review loans information for additional loans as requested by Gadens and issues for follow up to discuss with them and drafting reply on matters noted
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	24/09/2020	0.20	\$123.00	Review documents re compliance issues as requested by Gadens
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	24/09/2020	0.20	\$123.00	Telephone call with David Whyte regarding review of draft report relating to the proceedings against the auditors
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	24/09/2020	0.60	\$369.00	Converse with Craig Jenkins re Gadens request and proposed feedback on compliance plan matters
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	24/09/2020	2.20	\$1,353.00	Continue review loans information for additional loans as requested by Gadens and issues for follow up to discuss with them and drafting reply on matters noted
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	24/09/2020	0.30	\$184.50	Discuss matters noted in reply re loans review with Gadens re first sample of loans
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	24/09/2020	1.20	\$738.00	Continue review loans information for additional loans as requested by Gadens and issues for follow up to discuss with them and drafting reply on matters noted, complete and send reply
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	25/09/2020	0.70	\$430.50	For a further sample of loans review information and draft response to Gadens on issues noted re impairment issues
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	25/09/2020	0.50	\$307.50	Complete draft response to Gadens on issues noted re impairment issues for a further sample of loans, send, consider advice from Arthur on a particular property sale and advise Gadens
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	25/09/2020	1.70	\$1,045.50	Continue a further sample of loans to review information and draft response to Gadens on issues noted re impairment issues
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	25/09/2020	0.50	\$307.50	Continue for a further sample of loans to review information and draft response to Gadens on issues noted re impairment issues
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	28/09/2020	1.80	\$1,107.00	For a further sample of loans review information and draft response to Gadens on issues noted re impairment issues
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	28/09/2020	0.80	\$492.00	Continue for a further sample of loans review information and draft response to Gadens on issues noted re impairment issues
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	28/09/2020	0.40	\$246.00	Discuss with Gadens re loan work papers and related issues re EY litigation
LM First Mortgage Income Fund	Audit	Clark Jarrold	Partner	Assets	28/09/2020	1.00	\$615.00	Complete response to Gadens on issues noted re impairment issues for the additional further sample of loans
LM First Mortgage Income Fund	Audit	Craig Jenkins	Partner	Assets	7/09/2020	0.10	\$54.00	Review finalised categories of discovery and revert

LM First Mortgage Income Fund	Audit	Craig Jenkins	Partner	Assets	8/09/2020	0.10	\$54.00	Consult with CFJ re feedback on categories of discovery for action against EY
LM First Mortgage Income Fund	Audit	Craig Jenkins	Partner	Assets	23/09/2020	1.10	\$594.00	Consider compliance plan measures query from Gadens regarding 6FASOC against EY
LM First Mortgage Income Fund	Audit	Craig Jenkins	Partner	Assets	24/09/2020	0.60	\$324.00	Converse with Clark Jarrold re Gadens request and proposed feedback on compliance plan matters
LM First Mortgage Income Fund	Audit	Craig Jenkins	Partner	Assets	24/09/2020	0.60	\$324.00	Call to Gadens to clarify instructions and discuss major points, follow up with corro confirming the feedback provided on compliance plan matters
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.30	\$150.00	Review and respond to email from David re how LMA expenses and % service fee are accounted for in financial statements and his request for the loan management fees ledger account
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.10	\$50.00	Telecon with Ryan regarding the ledger account recording loan management fees, the relevant contra entries and the account the fees were reversed into at month end
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.30	\$150.00	Review Service Agreement between LMIM and LMA in relation to David's email commenting that the service fee may have been incorrectly recorded in financial statements
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.20	\$100.00	Telecon with Ryan re loan mgmt fees, ledger account entries, and auditor work papers for loan mgmt fees
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.50	\$250.00	Review email from David re his comments re ledger 14000 and confirm this was for the payment of all mgmt fees (mgt fees generally, prepaid mgmt fees and loan mgmt fees), and ledger 64350 was for mgmt fees and prepaid mgmt fees
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.80	\$400.00	Telecon with Ryan re loan mgmt fee ledger account 64450 and contra entries in ledger 14000 he located and determining various date re distributions reinvested in the Feeder Funds and no new investments/redemptions for FMIF investors post Mar-09 freezing of Fund
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.40	\$200.00	For describing loan mgmt fee transactions review ledgers 14000 and 64450 for corresponding note several anomalies for Ryan to resolve
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	1.10	\$550.00	Telecon with Ryan re anomalies in ledgers 14000 and 64450, ledger 20740 for GST on mgmt fee pd, reconciliation across the 3 ledgers, providing screen shots of journal entry details, generating ledger 20740, ledger 64450 into excel for running totals
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.40	\$200.00	For responding to the our solicitors query re mgmt fee provide further details to David re loan mgmt fees payments, 3 ledger accounts involved, how transaction were accounted for

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	0.60	\$300.00	Telecon with Ryan Whyte regarding the dates of suspended investments, distributions and redemptions and the exportation of the ledgers relating to management fees and loan management fees. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	1/09/2020	1.30	\$650.00	For responding to the our solicitors query re mgmt fee provide further details to David re loan mgmt fees payments, comment on the the GST ledger pre and post 9/09, provide various dates from SDPS's and a RG45, forward to David for further instructions
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	0.30	\$150.00	Telecon with our solicitors re FMIF PDS and evidence it together with SPDS were sighted by the auditors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	0.70	\$350.00	Review email from David re response to our solicitors iro mgmt fees, convert spreadsheets for ledger 64450 to pdf, check all attachments are in order, rename some docs to facilitate easy access, forward email response to our solicitors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	1.20	\$600.00	For the auditor claim and in response to request from our solicitors locate all documents evidencing the auditors sighted FMIF PDS/SPDS documents, reviewing auditor engagement letters and audit closing reports
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	0.70	\$350.00	For the auditor claim and in response to request from our solicitors locate all documents evidencing the auditors sighted FMIF PDS/SPDS documents, reviewing audit assistance packages and sundry auditor working papers, locate several docs
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	0.40	\$200.00	For the auditor claim and in response to request from our solicitors locate all documents evidencing the auditors sighted FMIF PDS/SPDS documents, reviewing copies of auditor hard-copy file records and locate several docs
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	0.20	\$100.00	Review and forward auditor intl memo dd 8/10 and referring to key audit risks for 2009, falling property values and recoverability risks, forward to David for consideration
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	0.70	\$350.00	#1 In response to request from our solicitors compile email with results of search for docs evidencing the auditor having sighted the FMIF PDS/SPDSs
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	0.30	\$150.00	Telecon with our solicitors where they request I re-submit the mgmt fee docs sent earlier via Sharefile, also discussed docs located that evidence the auditor had sighted the FMIF PDS/SPDSs and the contact list of LM staff they requested

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	2/09/2020	1.30	\$650.00	#2 continue: In response to request from our solicitors compile and forward email with results of search for docs evidencing the auditor having sighted the FMIF PDS/SPDSs, incl attachments via Sharefile
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	3/09/2020	0.20	\$100.00	For the auditor claim discuss with Liam the contact details incl. home addresses for various LM staff requested by our solicitors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	3/09/2020	1.30	\$650.00	For actual fees paid to the auditor for each audit period, review exercise undertaken by Ryan, note several anomalies, email Ryan re anomalies and ask him to prepare a schedule comparing actual to quoted fees
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	3/09/2020	0.30	\$150.00	For the auditor claim discuss with our solicitors attachments re EY sighting FMIF PDS/SPDSs sent yesterday and contact details for various LM staff located
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	4/09/2020	1.70	\$850.00	For the auditor claim review audit working papers and forward an email to our solicitors re an auditor intl memo dd 8/10 that notes issues with 6/09 loan and prepaid mgmt fees recoverability as a result of the GFC
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	7/09/2020	0.50	\$250.00	Telecon with our solicitors re LM remote server access, email I sent on Friday re auditor acknowledgement of loan and prepared mgmt fee recoverability risk, and other matters they have queried
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	7/09/2020	0.70	\$350.00	In response to our solicitors request for various additional auditor work papers and a breakdown of impairment provisions re the FY 2012 audit, interrogate the auditor electronic records for other docs titled J06
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	7/09/2020	0.80	\$400.00	In response to our solicitors request for various additional auditor work papers and a breakdown of impairment provisions re the FY 2012 audit, interrogate the auditor electronic records for other docs titled J01
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	7/09/2020	0.70	\$350.00	In response to our solicitors request for breakdown of impairment provisions re the FY 2012 audit, identify doc J04 referred to in doc J06, locate the relevant J04 doc in the auditor electr records and note breakdown on impairments do not reconcile
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	7/09/2020	0.70	\$350.00	In response to our solicitors request for breakdown of impairment provisions re the FY 2012 audit, interrogate LM remote server and locate docs provided to auditor that provide breakdown that reconciles with actual impairment
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	7/09/2020	0.50	\$250.00	For the auditor claim search through the auditor electronic records for 8/10 internal memo re TPE/PIE meeting minutes for the FY's 2010 and 2011

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	7/09/2020	0.70	\$350.00	In response to our solicitors request for various additional auditor work papers and a breakdown of impairment provisions re the FY 2012 audit, prepare response for matters attended to and advise queries re FY 2009, 2013 and FY 2012 cashflow in J06 will follow
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	8/09/2020	1.30	\$650.00	In response to our solicitors request re FY 2012 audit, interrogate LM remote server audit records and locate mortgage loan details for FY 2012 and workings that provide background for figures outlined in auditor w/p B1 leadsheets
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	8/09/2020	0.20	\$100.00	Telecon with our solicitors to advise an LM w/p has been located in the LM remote server outlining the total mortgage loan transactions for FY2012 which incl workings that reconcile to auditor w/p B1 leadsheets figures queried
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	8/09/2020	0.40	\$200.00	In response to our solicitors request re FY 2012 audit, prepare detailed response to our solicitors re mortgage loan details for FY 2012 and workings that provide background for figures outlined in auditor w/p B1 leadsheets
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	8/09/2020	0.60	\$300.00	For the auditor claim and query from our solicitors re FY2009 audit interrogate the auditor USB electronic records for a doc referenced A6.18 in auditor FMIF leadsheets w/p for the audit
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	9/09/2020	0.20	\$100.00	Telecon with Ryan re catch-up on outstanding matters to attend to and problems accessing the LM remote server - for the auditor claim
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	9/09/2020	1.70	\$850.00	#1 Access the LM remote server to locate various docs requested by our solicitors iro 2 loans, default folder contents and explanation re why loans were effectively 1, locate relevant docs to confirm they were 1 loan and contents of default folder
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	9/09/2020	0.80	\$400.00	continued #2 Access the LM remote server to locate various docs requested by our solicitors iro 2 loans, default folder contents and explanation re why loans were effectively 1, locate relevant docs to confirm they were 1 loan and contents of default folder
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	9/09/2020	1.20	\$600.00	For the auditor claim and query from our solicitors re FY2009 audit interrogate LM server for LM workings provided to auditor to support A6.18 and for copies of A6.18 hard copy records of the auditor records
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	9/09/2020	0.30	\$150.00	For the auditor claim and request for FMIF cash flow statements from 2013 to date, review management accounts containing cash flow statements collated by Ryan

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	9/09/2020	0.30	\$150.00	For the auditor claim and request from our solicitors for FMIF cash flow statements from 2013 to date, discuss with Ryan the management accounts collated for the subject periods to assist with explaining contents to our solicitors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	9/09/2020	0.30	\$150.00	Prepare and forward email to our solicitors re FMIF cash flows statements from 2013 to date
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	14/09/2020	0.20	\$100.00	Telecon with Ryan re audit fees quoted/paid and the supporting docs used to generate the report
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	14/09/2020	0.10	\$50.00	Review email from David re TPR/PIE 8/10 auditor internal memo and query re the memo relating to the 6/09 audit
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	14/09/2020	0.30	\$150.00	For responding to our solicitors request for a summary of audit fees quoted/paid for the audit works undertaken for the audit periods the subject of the claim review schedule prepared by Ryan, note queries for FY 6/08
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	14/09/2020	0.30	\$150.00	Telecon with Ryan re audit fee schedule and queries re Compliance Fees - do they relate to the auditor or to the extl members of the Compliance Committee, Ryan to check? Discuss also accruals of audit fees pd and signed fin statements
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	14/09/2020	0.30	\$150.00	Telecon with Ryan re ledger entries for 2011 he located that recorded Compliance Fees paid to the auditor and not the extl member of the Compliance Committee
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	14/09/2020	0.50	\$250.00	For the auditor claim search for correspondence from the auditor confirming quoted fees for 2011 and 2012 HY and FY audits, located 2012, for 2011 fees were under discussion in the engagement letter and so far have not located docs that confirm quote
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	14/09/2020	0.50	\$250.00	LM remote server administrator requests screenshots of log in problem to Ontrack email archives, system hanging and taking long time to take screenshots, forward to Ryan to resolve
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	14/09/2020	2.30	\$1,150.00	Prepare detailed response to email from David re TPR/PIE 8/10 auditor internal memo and query re the memo relating to the 6/09 audit, provided full explanation and was in mixed up hard copy files, additional docs located to firm up position
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	0.60	\$300.00	telephone conversation with David regarding proceedings against the auditors/outstanding information requests/review hearing/next hearing on 15 October/steps to be taken towards trial June/July 2021
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	0.10	\$50.00	Telecon with Ryan re status completing auditor fees paid/quoted, Compliance Fees query and asked him to get Jordan to look through auditor hard copy records for all risk work papers

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	0.40	\$200.00	Access to LM remote server Ontrack email archive server restored, open server and search through key LM staff emails for audit/review fees quoted for 2011
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	1.70	\$850.00	search through key LM staff emails for audit/review fees quoted for 2011, locate in CFO's archives email dd 18/7/11 from the auditor to LM confirming proposed fee
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	0.30	\$150.00	In response to a telecon request received today from our solicitors locate in the LM remote server Ontrack email archive an email dd 13/8/11 that has specific attachments they are wanting to view
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	0.10	\$50.00	Telecon with Jordan to interrogate auditor's GAMx, USB and sorted hard copy records for auditor timesheets as requested by our solicitors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	0.30	\$150.00	For the auditor claim review all requests for infodocs from our solicitors, currently auditor fees quoted/paid, time spent by auditors for each audit/review
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	0.20	\$100.00	Telecon with Ryan regarding schedule auditor fees paid/quoted schedule he is preparing, final adjustments to be made for adding in quote for preparing financials
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	15/09/2020	0.20	\$100.00	Review remaining query from our solicitors re various auditor work papers, confirm all have been attended to
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	16/09/2020	0.30	\$150.00	Telecon with Ryan re auditor fees paid/quoted and splitting these amounts into FY audit and HY reviews
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	16/09/2020	0.30	\$150.00	Telecon with Julie Pagcu re FY audits and HY reviews as reported on in fin statements, what other regulatory audit services in fin statements means, auditor timesheets in GAMx
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	16/09/2020	0.40	\$200.00	telecon with Ryan re auditor fees paid/quoted and split into FY audits and HY reviews, screenshots of individual ledger entries not differentiating between FY and HY, providing copies of screens shots
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	16/09/2020	1.60	\$800.00	Prepare email to our solicitors re outstanding queries re audit/review fees paid/quoted, cannot differentiate in LM records between audit/review fees pd, providing screenshots of individual ledger entries
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.20	\$100.00	Forward email to our solicitors requesting their comments by 22/9 re the draft 31st report to investors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.90	\$450.00	Consider the approx. 45 risk work papers and documents located in GAMX and auditor hard copy records for the audit periods the subject of auditor claim, review 6/08 and 12/08 docs and significant risks identified by the auditor note queries for discussion

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.30	\$150.00	Telecon with our solicitors re FMIF cash flows 2013 to current that we recently provided and some queries they had
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.30	\$150.00	Telecon with Jordan re various risk assessment docs and work papers he had located on GAMx and the auditor hard copy docs, several queries clarified, and asked him to look at FY 2008 GAMx records for significant risks identified
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.50	\$250.00	Consider the approx. 45 risk work papers and documents located in GAMX and auditor hard copy records for the audit periods the subject of auditor claim, review 6/09 and 12/09 docs and significant risks identified by the auditor note queries for discussion
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.20	\$100.00	Telecon with Jordan re auditor LM Risk Council meeting held on 3/8/10 referred to in GAMx as attached and ask him to see if minutes are saved in GAMx
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.20	\$100.00	Consider the approx. 45 risk work papers and documents located in GAMX and auditor hard copy records for the audit periods the subject of auditor claim, review 6/10 and 12/10 docs and significant risks identified by the auditor note queries for discussion
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.30	\$150.00	For the auditor claim review additional screenshots of GAMx taken by Jordan
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.80	\$400.00	For reporting on key risks acknowledged by the auditor in GAMx and their hard copy records, prepare a report on finding re 6/08 audit for David
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	0.40	\$200.00	For reporting on key risks acknowledged by the auditor in GAMx and their hard copy records, prepare a report on finding re 12/08 audit for David
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	17/09/2020	1.50	\$750.00	For reporting on key risks acknowledged by the auditor in GAMx and their hard copy records, prepare a report on finding re 6/09 audit for David
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.50	\$250.00	#1 For the auditor claim review further query re document located 15/9 in LM Ontrack email archives, access LM remote server to locate LM engagement of solicitors re treatment of bad debts circa 3/09
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.30	\$150.00	For the auditor claim prepare for a telecon with our solicitors re a query raised, and telecon with our solicitors and advise we will locate a more exact breakdown of impairments in YE 6/12 audit
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.30	\$150.00	Telecon with Ryan re (i) query iro report to investors and that it is in order to send to David for further review (ii) searching through auditor USB, h/c records and GAMx for all references to accounting firm queried by our solicitors 6/08 to 12/09 audits

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.60	\$300.00	#2 For auditor claim review further query re docs located 15/9 in LM Ontrack email archives, access LM remote server to locate LM engagement of solicitors re treatment of bad debts circa 3/09, search through emails LM fin controller, locate several emails
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.30	\$150.00	#3 For auditor claim review further query re docs located 15/9 in LM Ontrack email archives, access LM remote server to locate LM engagement of solicitors re treatment of bad debts circa 3/09, search through emails LM director, locate nothing of interest
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.40	\$200.00	#4 For auditor claim review further query re docs located 15/9 in LM Ontrack email archives, access LM remote server to locate LM engagement of solicitors re treatment of bad debts circa 3/09, search through emails LM CFO, locate little of interest
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.50	\$250.00	#5 For auditor claim review further query re docs located 15/9 in LM Ontrack email archives, access LM remote server to locate LM engagement of solicitors re treatment of bad debts circa 3/09, search through G Drive Finance folder
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.20	\$100.00	Telecon with Ryan re LM's engagement of a tax consultant and locating correspondence between LM and the auditor re the hold strategy
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	1.10	\$550.00	Access LM remote server re a query from our solicitors and locating a more exact breakdown of impairments in YE 6/12 audit and further examine the info previously provided, find a transposition error in the financials, advise our solicitors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.10	\$50.00	Respond to Clark's query re an FMIF loan and if the margin scheme was applied as regards GST liabilities
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	22/09/2020	0.80	\$400.00	Based on search results respond to our solicitors query re treatment of bad debts and the extl service provider LM engaged for prep of tax accounts, tax advice and general accounting
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	23/09/2020	2.20	\$1,100.00	Query from Clark re an FMIF loan and the status of 2 sales; were they 06 pre-sales? access LM remote server to determine status of sales, search for pre-sale schedules, review security docs, locate 07 sales schedule, email detailed response to Clark

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	23/09/2020	1.20	\$600.00	Review query from our solicitors re the audit team that assisted the audit partners responsible for the HY and FY audits, how they were differentiated and defined by the auditors, reviewing engagement letters and fin statements for a FY and HY audit
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	23/09/2020	0.20	\$100.00	For the auditor claim prepare and forward email to David confirming how I am approaching answering our solicitors query re audit teams
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	23/09/2020	0.20	\$100.00	Review query from our solicitors re the audit team that assisted the audit partners responsible for the HY and FY audits, how they were differentiated and defined by the auditors, reviewing closing reports for a FY and HY audit
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	23/09/2020	0.10	\$50.00	Telecon with Ryan re locating a FY and HY report to LM compliance committee close report
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	25/09/2020	1.60	\$800.00	#1For the auditor claim and query from Clark re an FMIF loan and sales price for a lot that settled in 5/08, access LM remote server, search thru borrower folder, locate docs re sale at a discount to facilitate release of caveats
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	25/09/2020	1.20	\$600.00	#2For the auditor claim and query from Clark re an FMIF loan and sales price for a lot that settled in 5/08, access LM remote server, search thru borrower folder, locate docs re sale at a discount to facilitate release of caveats
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	25/09/2020	0.60	\$300.00	#3For the auditor claim and query from Clark re an FMIF loan and sales price for a lot that settled in 5/08, access LM remote server, search thru borrower folder, locate docs re sale at a discount to facilitate release of caveats, advise Clark accordingly
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	25/09/2020	0.20	\$100.00	Telecon with Ryan re auditor claim: several matters we are still working on and indexing of the auditor claim folder
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	25/09/2020	0.50	\$250.00	In response to our solicitors query re auditor memo dd 29/6/10 re effective interest rate issues raised by LM's tax consultant and any response the auditor's may have provided, access LM remote server and interrogate Finance audit folders
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	25/09/2020	0.50	\$250.00	In response to our solicitors query re auditor memo dd 29/6/10 re effective interest rate issues and any response the auditor's may have provided, access LM remote server and interrogate overall Finance dept folders

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	25/09/2020	0.50	\$250.00	In response to our solicitors query re auditor memo dd 29/6/10 re effective interest rate issues and any response the auditor's may have provided, access LM remote server and interrogate overall Finance dept folders,
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	25/09/2020	1.00	\$500.00	In response to our solicitors query re auditor memo dd 29/6/10 re effective interest rate issues and any response the auditor's may have provided, access LM remote server and interrogate email archives of CFO and finance controller, locate 17 emails
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	1.50	\$750.00	In response to our solicitors query re auditor memo dd 29/6/10 re effective interest rate issues and any response the auditor's may have provided, review docs located so far in auditor hard copy records and start formulating response to our solicitors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	0.10	\$50.00	Telecon with Liam re locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc circa 6/10 to 12/10
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	0.20	\$100.00	Telecon with Ryan re searching through LM remote server for any correspondence/docs re query raised by MPF auditor accounting for effective interest rates and non-performing loans, accounting standards, etc circa 6/10 to 12/10 and FMIF auditor's response
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	1.30	\$650.00	For solicitors query in auditor memo dd 29/6/10 & MPF auditor query iro effective interest rate issues & response if any FMIF auditor's provided, revisit LM email archives for any ref to MPF auditor with a response, review CFO and 2 fin controllers
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	0.40	\$200.00	For solicitors query in auditor memo dd 29/6/10 & MPF auditor query iro effective interest rate issues, review further docs located by Liam in auditor hard copy records, consider memo 1/3/11 for 12/10 audit and EIR into AASB139 loans and receivables
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	0.30	\$150.00	Telecon with Ryan re solicitors query in auditor memo dd 29/6/10 & MPF auditor query iro effective interest rate issues, and to determine from when loan values were based on dcf calcs, reviewing 6/10 and 12/10 MPF fin sts and FMIF clsg reports for ref to EIR'
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	0.10	\$50.00	Telecon with Ryan re exercise to determine when loan values were based on dcf calcs, reviewing 6/10 and 12/10 MPF fin sts and FMIF clsg reports for ref to EIR's and time required to complete exercise

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	0.10	\$50.00	Telecon with our solicitors re auditor claim and ledger statements provided in support of auditor fees paid cf quoted, and transaction descriptions truncated in ledger statements, asking if we can provide statement with full descriptions
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	28/09/2020	0.10	\$50.00	Telecon with Ryan to discuss ledger statements provided to our solicitors re auditor fees paid cf quoted and ask him to export statements to excel and open up transaction statement columns to see full description
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	29/09/2020	0.70	\$350.00	Review further docs located by Liam re our solicitors EIR query, ringfence docs of interest, ask Ryan to search thru LM records for what PDW Mgmt (LM entity to develop loan in default) stands for in auditor w/p's
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	29/09/2020	0.40	\$200.00	For our solicitors EIR query review Ryan's assessment of MPF fin statements relating specifically to MPF auditor EIR query and FMIF auditor's response
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	29/09/2020	0.10	\$50.00	Telecon with our solicitors re the EIR claim and querying to what extent we can disclose the MPF fin statements where reference is made to EIR issues and AASB139
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	29/09/2020	0.50	\$250.00	In response to our solicitors EIR query review Ryan's emails re MPF fin statements in this regard and when the auditor started assessing loans on a NPV value basis
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	29/09/2020	0.80	\$400.00	Re our solicitors EIR query, telecon with Ryan and MPF fin statements provided highlighting references to EIR and impairment loans receivable, why unaudited?, EIR issues consistent with FMIF fin statements?, are there MPF Dec fin statements? list MPF service providers?
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	29/09/2020	1.60	\$800.00	For response to our solicitors EIR query, review all docs located so far in prep for discussion with our solicitors re disparities, also access LM server email archives for draft MPF fin statements provided to LM 5/8/10
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	30/09/2020	0.40	\$200.00	For EIR query from our solicitors review auditor memo dd 1/3/11 for 12/10 audit re AASB139 and impairment of loans receivable
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	30/09/2020	0.10	\$50.00	Telecon with Ryan re EIR query from our solicitors and need to also locate all auditor docs relating to suspended interest
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	30/09/2020	0.50	\$250.00	Telecon with our solicitors re EIR query and docs/emails/memos located so far, the extent we can interrogate MPF records and the findings we have made
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	30/09/2020	0.10	\$50.00	Telecon with Ryan re status of interrogating auditor records for upcoming telecon with our solicitors

LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	30/09/2020	0.20	\$100.00	Telecon with Ryan re (i) EIR, AASB139 query from our solicitors and to extend the interrogation of auditor records to 6/08, and (ii) indexing of the auditor claim folder on our server to facilitate easy access
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	30/09/2020	1.10	\$550.00	Prepare and forward preliminary response comprising overview and important docs located re EIR, AASB139 query to our solicitors
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	30/09/2020	0.10	\$50.00	Telecon with Ryan re further docs to locate for our solicitor's EIR, AASB139 query by 11am tomorrow
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Assets	30/09/2020	0.50	\$250.00	telephone call with David regarding proceedings against the auditors/documentation and correspondence relating to AASB139
LM First Mortgage Income Fund	Audit	Julie Pagcu	Associate Director	Assets	18/09/2020	0.20	\$93.00	providing information on loans as requested by Gadens
LM First Mortgage Income Fund	Audit	Julie Pagcu	Associate Director	Assets	23/09/2020	0.20	\$93.00	providing information on loans as requested by Gadens
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Assets	11/09/2020	0.20	\$105.00	Review Director property listing and amendments
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Assets	11/09/2020	0.10	\$52.50	Review Director property listing and amendments
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Assets	25/09/2020	0.40	\$210.00	Review detailed correspondence from investor and separate correspondence from investors advisor regarding conflicting transfer requests, develop correspondence strategy to confirm transfer of unit holdings
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	1/09/2020	1.70	\$382.50	Locate and review audit work papers relating to loan management fees. Provide Arthur Taylor with findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	1/09/2020	0.20	\$45.00	Phone call with Ryan Whyte regarding new task RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	1/09/2020	2.10	\$472.50	Locate and review LM work papers relating to loan management fees. Provide Arthur Taylor with findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	1/09/2020	0.60	\$135.00	Locate and review LM work papers relating to loan management fees. Provide Arthur Taylor with findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	2/09/2020	0.60	\$135.00	Locate and review LM work papers relating to loan management fees. Provide Arthur Taylor with findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	14/09/2020	0.20	\$45.00	Telecon with Arthur Taylor regarding TPE/PIE auditor intl memo dated 8/2010 and to search through 6/2010 and 12/2010 auditor hard copy records for all TPE and PIE docs. RE claim against former auditors.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	14/09/2020	1.50	\$337.50	Locate and review documents in relation to planning and review of audit process of former auditors for period 2010. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	14/09/2020	0.40	\$90.00	Locate and review documents in relation to planning and review of audit process of former auditors for period 2010. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	14/09/2020	0.30	\$67.50	Draft email to Arthur Taylor regarding findings of planning and review of audit process of former auditors documents for period 2010. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	15/09/2020	1.00	\$225.00	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	15/09/2020	0.10	\$22.50	Telecon with Arthur Taylor regarding documents produced by the former auditors in relation to risks identified in the audit process. RE claim against former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	15/09/2020	1.50	\$337.50	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	15/09/2020	0.10	\$22.50	Telecon with Arthur Taylor to interrogate auditor's GAMx, USB and sorted hard copy records for auditor timesheets as requested by our solicitors
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	15/09/2020	1.20	\$270.00	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	15/09/2020	0.90	\$202.50	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	16/09/2020	1.30	\$292.50	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	16/09/2020	1.00	\$225.00	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	16/09/2020	0.40	\$90.00	Locate and review documents in relation to former auditors timesheets for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	16/09/2020	0.90	\$202.50	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	16/09/2020	0.40	\$90.00	Draft email to Arthur Taylor detailing findings of task locating documents in relation to risks identified in the audit process of the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	17/09/2020	0.10	\$22.50	Telecon with Arthur Taylor regarding risk audit documents located. RE claim against the former auditors.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	17/09/2020	0.90	\$202.50	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	17/09/2020	0.60	\$135.00	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	17/09/2020	0.10	\$22.50	Telecon with Arthur Taylor regarding risk audit documents located. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	17/09/2020	1.50	\$337.50	Locate and review documents in relation to risks identified in the audit process of the former auditors for all periods. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Assets	17/09/2020	0.30	\$67.50	Draft email to Arthur Taylor detailing findings of task locating documents in relation to risks identified in the audit process of the former auditors.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	3/09/2020	0.40	\$90.00	Two phone calls for the auditor claim discuss with AT the contact details incl. home addresses for various LM staff requested by our solicitors
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	3/09/2020	0.30	\$67.50	Phone call with representative from expert to discuss where cash flow statements can be found on AX.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	8/09/2020	0.70	\$157.50	Property searches for former Directors of LMIM.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	9/09/2020	1.00	\$225.00	Searched LM files for documents relating to Redland Bay, Redland Bay Leisure Life Pty Ltd, Redland Bay Leisure Life Developments Pty Ltd and Petrac on the EY USB.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	22/09/2020	1.90	\$427.50	Searched the LM EY Audit records to locate documents relating to an accounting firm and the FMIF for the periods FY2008, HY2009 & FY2009.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	23/09/2020	1.00	\$225.00	Moved the LM EY audit emails into folders for the periods HY2009, FY2009, HY2010, HY2012, FY2012.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	23/09/2020	0.60	\$135.00	Moved the LM EY audit emails into folders for the periods HY2009, FY2009, HY2010, HY2012, FY2012.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	23/09/2020	0.40	\$90.00	Moved the LM EY audit emails into folders for the periods HY2009, FY2009, HY2010, HY2012, FY2012.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	23/09/2020	1.10	\$247.50	Moved the LM EY audit emails into folders for the periods HY2009, FY2009, HY2010, HY2012, FY2012.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	23/09/2020	0.50	\$112.50	Review the LM EY Audit Files to establish the audit team names used.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	24/09/2020	1.00	\$225.00	Review the LM EY Audit Files & EY USB to determine the team names EY used.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	24/09/2020	0.30	\$67.50	Review the LM EY Audit Files & EY USB to determine the team names EY used.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	25/09/2020	0.50	\$112.50	Searched LM EY audit docs to find evidence of advice relating to effective interest rates.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	25/09/2020	0.40	\$90.00	Searched LM EY audit docs to find evidence of advice relating to effective interest rates.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	28/09/2020	0.10	\$22.50	Telecon with Arthur Taylor re locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	28/09/2020	1.00	\$225.00	locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	28/09/2020	0.30	\$67.50	locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	28/09/2020	0.80	\$180.00	locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	28/09/2020	1.10	\$247.50	locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	28/09/2020	0.30	\$67.50	locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	29/09/2020	0.70	\$157.50	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	29/09/2020	0.20	\$45.00	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	29/09/2020	1.00	\$225.00	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	29/09/2020	1.30	\$292.50	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	29/09/2020	0.90	\$202.50	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	30/09/2020	1.00	\$225.00	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	30/09/2020	0.40	\$90.00	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for EIR's and impairment of loans receivable, accounting standards, etc 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	30/09/2020	1.10	\$247.50	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for suspended interest, EIR's, impairment of loans receivable, accounting standards, etc 6/10 to 12/10.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Assets	30/09/2020	0.20	\$45.00	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in accounting for suspended interest, EIR's, impairment of loans receivable, accounting standards, etc 6/10 to 12/10.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	0.20	\$55.00	Telecon with Arthur Taylor regarding server administrators urgently restoring access to the LM remote server and in the interim finding an explanation for adviser trail commissions recorded in the general ledger. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	0.10	\$27.50	Telecon with Arthur regarding the ledger account recording loan management fees, the relevant contra entries and the account the fees were reversed into at month end
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	1.10	\$302.50	Telecon with Arthur re anomalies in ledgers 14000 and 64450, ledger 20740 for GST on mgmt fee pd, reconciliation across the 3 ledgers, providing screen shots of journal entry details, generating ledger 20740, ledger 64450 into excel for running totals
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	0.60	\$165.00	Telecon with Arthur Taylor regarding the dates of suspended investments, distributions and redemptions and the exportation of the ledgers relating to management fees and loan management fees. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	0.50	\$137.50	Locate and review the ledgers and journal entries relating to the loan management fees to determine how the loan management fees were recorded and paid. RE claim against the former auditors.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	2.40	\$660.00	Locate and review the ledgers and journal entries relating to the loan management fees to determine how the loan management fees were recorded and paid. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	1.40	\$385.00	Locate the dates of when redemptions, distributions and investments were suspended for the unit holders. Determine when the Feeder Funds last received the same. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	0.80	\$220.00	Locate and review the ledgers and journal entries relating to the loan management fees to determine how the loan management fees were recorded and paid. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	1/09/2020	0.50	\$137.50	Locate and review the ledgers and journal entries relating to the loan management fees to determine how the loan management fees were recorded and paid. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	2/09/2020	0.60	\$165.00	Locate and review documentation prepared or provided to the auditors in relation to the PDS and SPDS of the Fund. Provide Arthur Taylor findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	9/09/2020	0.20	\$55.00	Telecon with Arthur re catch-up on outstanding matters to attend to and problems Arthur has had accessing the LM remote server - for the auditor claim
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	9/09/2020	0.30	\$82.50	For the auditor claim and request from our solicitors for FMIF cash flow statements from 2013 to date, discuss with Arthur the management accounts collated for the subject periods to assist with explaining contents to our solicitors
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	9/09/2020	0.30	\$82.50	Contact our IT administrator in order to determine if we have the software to update the composer database in order to export transaction statements for the proceedings against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	9/09/2020	2.00	\$550.00	Review work papers, ledgers, engagement letters, the financial statements and other key documents to determine the amount charged by the auditors in comparison to the engagement letters. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	9/09/2020	1.60	\$440.00	Review work papers, ledgers, engagement letters, the financial statements and other key documents to determine the amount charged by the auditors in comparison to the engagement letters. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	10/09/2020	2.30	\$632.50	Review work papers, ledgers, engagement letters, the financial statements and other key documents to determine the amount charged by the auditors in comparison to the engagement letters. RE claim against the former auditors.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	14/09/2020	0.20	\$55.00	Telecon with Arthur Taylor re audit fees quoted/paid and the supporting docs used to generate the report. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	14/09/2020	0.30	\$82.50	Telecon with Arthur re audit fee schedule and queries re Compliance Fees - do they relate to the auditor or to the extl members of the Compliance Committee. Discuss also accruals of audit fees pd and signed fin statements. RE claim against the auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	14/09/2020	0.30	\$82.50	Telecon with Arthur Taylor re ledger entries for 2011 he located that recorded Compliance Fees paid to the auditor and not the extl member of the Compliance Committee. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	14/09/2020	1.50	\$412.50	Locate information regarding the compliance fees within the audit fees on the financial statements. Provide Arthur Taylor findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	14/09/2020	0.70	\$192.50	Locate information regarding the compliance fees within the audit fees on the financial statements. Provide Arthur Taylor findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	15/09/2020	0.20	\$55.00	Telecon with Arthur regarding schedule auditor fees paid/quoted schedule he is preparing, final adjustments to be made for adding in quote for preparing financials
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	15/09/2020	0.50	\$137.50	Locate information regarding the compliance fees within the audit fees on the financial statements. Provide Arthur Taylor findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	16/09/2020	0.30	\$82.50	Telecon with Arthur Taylor re auditor fees paid/quoted and splitting these amounts into FY audit and HY reviews. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	16/09/2020	0.40	\$110.00	Continue telecon with Arthur Taylor re auditor fees paid/quoted and split into FY audits and HY reviews, screenshots of individual ledger entries not differentiating between FY and HY, providing copies of screens shots. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	16/09/2020	0.30	\$82.50	Locate information regarding the compliance fees within the audit fees on the financial statements. Provide Arthur Taylor findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	16/09/2020	0.70	\$192.50	Locate information regarding the compliance fees within the audit fees on the financial statements. Provide Arthur Taylor findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	17/09/2020	0.70	\$192.50	Locate and review documentation relating to the auditors and LM's correspondence regarding the hold strategy for Arthur Taylor. RE claim against the former auditors.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	18/09/2020	1.40	\$385.00	Locate and review documentation relating to the auditors and LM's correspondence regarding the hold strategy for Arthur Taylor. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	18/09/2020	0.60	\$165.00	Locate and review documentation relating to the an accounting firms involvement with the audit of the FMIF for our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	22/09/2020	0.30	\$82.50	Telecon with Arthur re (i) query iro report to investors and that it is in order to send to David for further review (ii) searching through auditor USB, h/c records and GAMx for all references to accounting firm queried by our solicitors 6/08 to 12/09 audits
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	22/09/2020	0.20	\$55.00	Telecon with Arthur re LM's engagement of a tax consultant and locating correspondence between LM and the auditor re the hold strategy. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	22/09/2020	0.80	\$220.00	Locate information relating to the engagement of accountants for the ITR of the FMIF for the 2009 period. Email Arthur Taylor findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	23/09/2020	2.00	\$550.00	Review email from David Whyte regarding the distributions payable and hardship redemptions for investors of the FMIF. Review the work papers for calculating each investors entitlement and provide an update David for the clear accounts rule proceeding.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	23/09/2020	0.80	\$220.00	Review email from David Whyte regarding the distributions payable and hardship redemptions for investors of the FMIF. Review the work papers for calculating each investors entitlement and provide an update David for the clear accounts rule proceeding.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	23/09/2020	0.10	\$27.50	Telecon with Arthur re locating a FY and HY report to LM compliance committee close report. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	23/09/2020	0.80	\$220.00	Locate the closing reports to the compliance committee prepared by the compliance auditor for Arthur Taylor. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	23/09/2020	0.90	\$247.50	Locate and review the closing reports and audit assistance packages for Arthur Taylor. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	24/09/2020	0.90	\$247.50	Locate and review ledgers, work papers and other relevant documentation in relation to accounting fees for a firm that was engaged to prepare the ITR for the Fund. RE claim against the former auditors.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	24/09/2020	0.80	\$220.00	Locate and review ledgers, work papers and other relevant documentation in relation to accounting fees for a firm that was engaged to prepare the ITR for the Fund. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	25/09/2020	0.20	\$55.00	Telecon with Arthur re auditor claim: several matters we are still working on and indexing the auditor claim folder to facilitate easy location of documentation
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	25/09/2020	0.60	\$165.00	Locate and review ledgers, work papers and other relevant documentation in relation to accounting fees for a firm that was engaged to prepare the ITR for the Fund. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	25/09/2020	0.90	\$247.50	Locate information relating to the engagement of accountants for the ITR of the FMIF for the 2009 period. Email Arthur Taylor findings. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	28/09/2020	0.20	\$55.00	Telecon with Arthur re searching through LM remote server for any correspondence/docs re query raised by MPF auditor accounting for effective interest rates and non-performing loans, accounting standards, etc 6/10 to 12/10 and FMIF auditor's response
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	28/09/2020	0.30	\$82.50	Telecon with AT re solicitors query in auditor memo dd 29/6/10 & MPF auditor query re effective interest rate issues, and to determine from when loan values were based on dcf calcs, reviewing 6/10 and 12/10 MPF fin sts and FMIF clsg reports for ref to EIR's
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	28/09/2020	0.10	\$27.50	Telecon with Arthur re exercise to determine when loan values were based on dcf calcs, reviewing 6/10 and 12/10 MPF fin sts and FMIF clsg reports for ref to EIR's, and time required to complete exercise
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	28/09/2020	0.80	\$220.00	Locate and review documentation in relation to the effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	28/09/2020	1.30	\$357.50	Locate and review documentation in relation to the effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	28/09/2020	0.60	\$165.00	Locate and review documentation in relation to the effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	28/09/2020	1.00	\$275.00	Locate and review documentation in relation to the effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	28/09/2020	0.40	\$110.00	Locate and review documentation in relation to the effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	29/09/2020	0.80	\$220.00	Re our solicitor's EIR query, telecon with AT and MPF fin statements provided highlighting references to EIR and impairment loans receivable EIR issues consistent with FMIF fin statements?, are there MPF Dec fin statements? list MPF service providers?
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	29/09/2020	0.70	\$192.50	Locate and review documentation in relation to the effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	29/09/2020	0.30	\$82.50	Locate and review documentation in relation to the effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	29/09/2020	0.60	\$165.00	Locate and review documentation in relation to the effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	30/09/2020	1.50	\$412.50	Locate and review documentation in relation to AASB139, effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	30/09/2020	0.60	\$165.00	Locate and review documentation in relation to AASB139, effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	30/09/2020	0.70	\$192.50	Locate and review documentation in relation to AASB139, effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	30/09/2020	0.30	\$82.50	Prepare a letter to the custodian requesting to sign a deed of indemnity for the trustee of a bankrupt estate of a guarantor of one of the borrowers of the FMIF.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	30/09/2020	1.80	\$495.00	Locate and review documentation in relation to AASB139, effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Assets	30/09/2020	1.00	\$275.00	Locate and review documentation in relation to the AASB139, effective interest rates, discounted cash flow analysis and impairments of loans receivable to provide to our solicitors. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	David Whyte	Partner	Trade On	17/09/2020	0.30	\$184.50	authorised payments
LM First Mortgage Income Fund	BR	David Whyte	Partner	Trade On	21/09/2020	0.80	\$492.00	reviewed management accounts for the year ended 30 June 2020/email Julie Pagcu regarding query on liabilities
LM First Mortgage Income Fund	BR	David Whyte	Partner	Trade On	22/09/2020	0.10	\$61.50	authorised payments
LM First Mortgage Income Fund	BR	David Whyte	Partner	Trade On	29/09/2020	0.30	\$184.50	reviewed and updated final version of management accounts for the year ended 30 June 2020/send to RW to add accompanying letter and upload to website
LM First Mortgage Income Fund	BR	David Whyte	Partner	Trade On	29/09/2020	0.20	\$123.00	authorised payments
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Trade On	3/09/2020	1.10	\$550.00	Review legal matters in management accounts 30/6/2020 and submit identified matters to our solicitors for comment by 8/9
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Trade On	3/09/2020	0.40	\$200.00	Review legal matters in draft 31st report to investors and submit identified matters to our solicitors for comment by 11/9.
LM First Mortgage Income Fund	BR	Arthur Taylor	Senior Manager	Trade On	22/09/2020	0.20	\$100.00	For 31st report to investors review draft with updated comments from our solicitors and note a matter to discuss with Ryan
LM First Mortgage Income Fund	Audit	Julie Pagcu	Associate Director	Trade On	21/09/2020	0.20	\$93.00	answering query on accrual of expenses at 30 June 2020 financial statements
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Trade On	9/09/2020	0.40	\$90.00	Resolve LM server issues with external IT company.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Trade On	28/09/2020	0.70	\$157.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Trade On	28/09/2020	0.30	\$67.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Trade On	28/09/2020	0.20	\$45.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Trade On	29/09/2020	0.30	\$67.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Trade On	29/09/2020	0.10	\$22.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	2/09/2020	0.90	\$247.50	Prepare the 31st update report to investors. Enter the R&P, WIP, estimated return and other details.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	2/09/2020	0.30	\$82.50	Prepare the 31st update report to investors. Enter the R&P, WIP, estimated return and other details.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	9/09/2020	0.80	\$220.00	Update the management accounts for the year ended 30 June 2020 as per our solicitors comments on the litigation matters.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	16/09/2020	0.40	\$110.00	Prepare the 5602 for the period to August 2020. Prepare estimated completion date and the matters outstanding that are delaying the winding up.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	18/09/2020	1.10	\$302.50	Update the 31st update report to investors as per our solicitors comments on the litigation matters.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	18/09/2020	0.40	\$110.00	Update the 31st update report to investors as per our solicitors comments on the litigation matters.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	21/09/2020	0.70	\$192.50	Update the 31st update report to investors as per our solicitors comments on the litigation matters.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	21/09/2020	0.70	\$192.50	Update the 31st update report to investors as per our solicitors comments on the litigation matters.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	21/09/2020	0.60	\$165.00	Update the 31st update report to investors as per our solicitors comments on the litigation matters.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Trade On	22/09/2020	1.20	\$330.00	Update the management accounts for the period ended 30 June 2020 for accruals.
LM First Mortgage Income Fund	BR	David Whyte	Partner	Creditors	3/09/2020	0.10	\$61.50	reviewed correspondence from investor regarding status of winding up/sent response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Creditors	8/09/2020	0.10	\$61.50	reviewed correspondence from investor regarding winding up of the fund and return to investors/sent response
LM First Mortgage Income Fund	BR	David Whyte	Partner	Creditors	28/09/2020	0.20	\$123.00	reviewed correspondence from our solicitors regarding adverse cost orders in proceedings against the directors and appeal proceedings/reviewed draft letter to FTI's solicitors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Creditors	29/09/2020	0.70	\$430.50	reviewed correspondence from our solicitors regarding FTI's solicitors assertions about cost orders not being claimable from the fund/reviewed prior correspondence and draft letter in response/updated draft letter/provided instructions to our solicitors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Creditors	29/09/2020	0.20	\$123.00	final review of report to investors/estimated returns to investors

LM First Mortgage Income Fund	BR	David Whyte	Partner	Creditors	29/09/2020	0.50	\$307.50	reviewed report in relation to proceedings against the auditors
LM First Mortgage Income Fund	BR	David Whyte	Partner	Creditors	29/09/2020	0.10	\$61.50	reviewed draft emails to investors, printers and IT consultant regarding report to investors
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	1/09/2020	0.50	\$262.50	Review 16 letters to investors regarding change of details, updated details, new addresses, unit balance calculations and review associated documentation
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	1/09/2020	0.30	\$157.50	Review 7 letters to investors regarding change of details, updated details, new addresses, unit balance calculations and review associated documentation
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	2/09/2020	0.50	\$262.50	Review 13 letters to investors regarding change of details, updated details, new addresses, unit balance calculations and review associated documentation
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	15/09/2020	0.10	\$52.50	Review four letters to unit holders
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	15/09/2020	0.10	\$52.50	Review five letters to unit holders
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	16/09/2020	0.10	\$52.50	Review four letters to investors and change of details requests
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	16/09/2020	0.10	\$52.50	Review four le change of details requests and associated documentation
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	23/09/2020	0.70	\$367.50	17 letters to investors regarding change of details, units balances, report updates, advisor correspondence and review associated documentation - wills, probate, trust deeds and existing investor details on file
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	23/09/2020	0.10	\$52.50	Review transfer of four unit holdings and three letters confirming transfers
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	24/09/2020	0.10	\$52.50	Review three letters to unit holders
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	28/09/2020	0.30	\$157.50	Review 9 letters to investors and 1 change of details form regarding updated unit balances and additional information required to process change of details requests
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	28/09/2020	0.30	\$157.50	Domestic Payment Batch, review supporting documentation and payment run
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	28/09/2020	0.30	\$157.50	Foreign Payment Batch, review supporting documentation and payment run
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	29/09/2020	0.10	\$52.50	Review email regarding funds transfer for domestic payment batch
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	30/09/2020	0.10	\$52.50	Review three letters to investors regarding change of details requests and additional information required
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	30/09/2020	0.60	\$315.00	Review 11 change of details requests and associated supporting documentation - Wills, probate, change of details forms, AML forms, signature and Change of Trustee Deeds

LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Creditors	30/09/2020	0.40	\$210.00	Review 6 letters to investors and investors advisors regarding change of detail and updates, review conflicting correspondence regarding advisor and investor correspondence
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	1/09/2020	0.10	\$46.00	Review and approve email out to accountant re ETA for updated unit values.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	1/09/2020	0.20	\$92.00	T/c Jordan Devery re specific investor re-payment of distribution queries. Review and sign bank cheque request letter.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	2/09/2020	0.10	\$46.00	Review and approve outbound email to advisor re distribution to client.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	3/09/2020	0.10	\$46.00	Review and approve email out to advisor re update on unit values for clients.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	3/09/2020	3.00	\$1,380.00	Review, amend and/or approve 27 letters to investors and checklists re change of details, transfer of units, unit balance requests. Review and consider supporting documentation. Liaise with Liam Landrigan to make further amendments where required.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	3/09/2020	0.10	\$46.00	Email David Whyte re tailored investor response to queries.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	4/09/2020	1.00	\$460.00	Review and approve 10 checklists/letters to investors re change of details and transfer of units requests incl requests for further information to facilitate requests.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	9/09/2020	0.10	\$46.00	Discussion with Jordan Devery re ID clarification for transfer of units to elderly beneficiary without current ID.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	11/09/2020	0.30	\$138.00	Review and approve 3x letters to investors re transfer of units and unit balance confirmations.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	16/09/2020	0.10	\$46.00	Review and approve letter to investor providing details of distribution cheque and tracking number.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	17/09/2020	0.10	\$46.00	Review and approve correspondence to investor re unit holding balances.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	18/09/2020	0.10	\$46.00	Review and approve correspondence to investor's lawyer re confirmation of transfer of units.
LM First Mortgage Income Fund	BR	Jayden Coulston	Manager	Creditors	21/09/2020	0.20	\$92.00	Review and approve corro to 3x investors/advisors re unit holdings.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	1/09/2020	0.80	\$180.00	Scanned 8 documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	1/09/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	2/09/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	2/09/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	2/09/2020	0.90	\$202.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.20	\$45.00	Review of voicemails from investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.20	\$45.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.20	\$45.00	Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.50	\$112.50	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	9/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	10/09/2020	1.90	\$427.50	Locate and review documents requested by the expert for the expert's review of the compliance plan audits. RE claim against the former auditors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	10/09/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	10/09/2020	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	10/09/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	10/09/2020	0.80	\$180.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	10/09/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	10/09/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	10/09/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	1.30	\$292.50	Scanned 15 documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	0.30	\$67.50	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	0.60	\$135.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	0.30	\$67.50	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	0.40	\$90.00	Scanned 4 documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	11/09/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.20	\$45.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.10	\$22.50	Review of voicemails from Investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.20	\$45.00	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.30	\$67.50	Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.30	\$67.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.40	\$90.00	Prepare 2 letters to investors on update of the winding up of the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	14/09/2020	0.40	\$90.00	Prepare 2 letters to investors seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	15/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	16/09/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	16/09/2020	0.30	\$67.50	Prepare 2 letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	17/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	17/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	17/09/2020	0.50	\$112.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	18/09/2020	0.10	\$22.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	18/09/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	18/09/2020	0.10	\$22.50	Review of voicemails from investors. Access investor management database to confirm details & prepare requested information to call back. Call investor back regarding their query.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	18/09/2020	0.20	\$45.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	18/09/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	18/09/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.40	\$90.00	Prepare 2 letters to investors confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.50	\$112.50	Review of correspondence from 2 investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	1.80	\$405.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.40	\$90.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	Call from 2 investors in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.30	\$67.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.10	\$22.50	Call from an investor seeking information in regards to the interim distribution from the fund.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.10	\$22.50	Call from an investor seeking information in regards to the interim distribution from the fund.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	0.40	\$90.00	Review of correspondence from 2 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	21/09/2020	1.90	\$427.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	22/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	22/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	22/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	22/09/2020	0.30	\$67.50	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	23/09/2020	0.10	\$22.50	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	23/09/2020	0.90	\$202.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	23/09/2020	0.50	\$112.50	Prepare 3 letters to investors confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	23/09/2020	0.60	\$135.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	24/09/2020	0.10	\$22.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	24/09/2020	0.10	\$22.50	Call from an investor seeking information in regards to the interim distribution from the fund.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	24/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	24/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	24/09/2020	0.10	\$22.50	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	24/09/2020	0.10	\$22.50	Phone call from investor in response to a confirmation of their request to transfer units. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	24/09/2020	0.40	\$90.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	25/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	25/09/2020	0.60	\$135.00	Review of correspondence from 2 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.20	\$45.00	Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.60	\$135.00	Review of correspondence from 3 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.20	\$45.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.10	\$22.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.40	\$90.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.50	\$112.50	Prepare 2 letters to investors in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.60	\$135.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	28/09/2020	0.20	\$45.00	Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	29/09/2020	0.70	\$157.50	Prepare mailing list for 31st report to investors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	29/09/2020	0.20	\$45.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	29/09/2020	0.10	\$22.50	Call from an investor seeking information in regards to the interim distribution from the fund.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	29/09/2020	0.60	\$135.00	Prepare mailing list for 31st report to investors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	29/09/2020	0.40	\$90.00	Prepare 2 letters to investors in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	29/09/2020	0.20	\$45.00	Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	29/09/2020	0.50	\$112.50	Prepare mailing list for 31st report to investors.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	29/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.

LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	30/09/2020	0.10	\$22.50	Call from an investor seeking an update on the winding up of the fund.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	30/09/2020	0.10	\$22.50	Call from an investor seeking information in regards to the interim distribution from the fund.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	30/09/2020	0.50	\$112.50	Prepare 2 letters to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Creditors	30/09/2020	0.70	\$157.50	Prepare 3 letters to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	1.00	\$225.00	5x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	0.80	\$180.00	4X Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	1.10	\$247.50	Prepare a letter to adviser in relation to a request for a unit holding balance for 12 clients. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	0.20	\$45.00	1x Call from an investor seeking an update on the winding up of the fund.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	0.20	\$45.00	Prepare a letter to adviser in relation to a request for a unit holding balance for 3 clients. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	0.20	\$45.00	1x Call from an investor seeking an update on the winding up of the fund.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	1.00	\$225.00	Prepare a letter to adviser in relation to a request for a unit holding balance for 12 clients. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	1.10	\$247.50	10x Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	1/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.60	\$135.00	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.70	\$157.50	7x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.10	\$22.50	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	1.00	\$225.00	12x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.80	\$180.00	12x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.20	\$45.00	1x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.60	\$135.00	Locate and review employee records in order to provide our solicitors the contact details of employees of LM. RE against the former auditors of the Fund.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.60	\$135.00	Locate and review employee records in order to provide our solicitors the contact details of employees of LM. RE against the former auditors of the Fund.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.60	\$135.00	8x Scanned documents and saved to files and database, sent off documents to required investor via email or post.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	2/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the timing of distributions from the Fund. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.20	\$45.00	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.30	\$67.50	7x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.90	\$202.50	Printed transaction statements to send to adviser in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.30	\$67.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.10	\$22.50	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	1.00	\$225.00	5x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	3/09/2020	0.60	\$135.00	7x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	1.70	\$382.50	11x Printed transaction statement for adviser in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	1.30	\$292.50	10x Printed transaction statement for adviser in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.10	\$22.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.40	\$90.00	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.90	\$202.50	9x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	4/09/2020	0.90	\$202.50	9x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.40	\$90.00	12x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	1.00	\$225.00	12x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.10	\$22.50	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.80	\$180.00	10x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.60	\$135.00	8x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	1.00	\$225.00	14x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.60	\$135.00	8x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.50	\$112.50	6x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	7/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	0.20	\$45.00	2x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	0.60	\$135.00	4x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	1.20	\$270.00	10x Scanned documents and saved to files and database, sent off documents to be reviewed.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	1.30	\$292.50	10x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	0.70	\$157.50	3x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	8/09/2020	0.90	\$202.50	12x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	9/09/2020	1.40	\$315.00	15x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	9/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	9/09/2020	1.20	\$270.00	12x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	9/09/2020	1.50	\$337.50	15x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	9/09/2020	1.20	\$270.00	14x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	9/09/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	10/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	10/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	10/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	10/09/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	10/09/2020	1.30	\$292.50	Preparing property schedule for Directors of the LMFMIIF.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	10/09/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	1.80	\$405.00	8x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	1.00	\$225.00	6x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	11/09/2020	0.60	\$135.00	4x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.50	\$112.50	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.20	\$45.00	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.50	\$112.50	7x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.10	\$22.50	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.30	\$67.50	2x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.30	\$67.50	3x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	1.00	\$225.00	5x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	14/09/2020	0.70	\$157.50	4x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	1.40	\$315.00	7x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.40	\$90.00	7x Reviewed returned mail and record investor details in returned mail register.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.30	\$67.50	3x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.60	\$135.00	8x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	15/09/2020	0.40	\$90.00	5x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	1x Prepare letter to investor confirming update of details for their investment with the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	1.10	\$247.50	3x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.20	\$45.00	1x Prepare letter to investor on update of the winding up of the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	16/09/2020	0.30	\$67.50	8x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	17/09/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	17/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	17/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	17/09/2020	0.20	\$45.00	2x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	17/09/2020	1.00	\$225.00	12x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	17/09/2020	1.00	\$225.00	15x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	1.00	\$225.00	5x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.90	\$202.50	4x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.70	\$157.50	3x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the trustee details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.10	\$22.50	1x Call from an investor seeking an update on the winding up of the fund.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	1.00	\$225.00	5x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.10	\$22.50	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	5x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.20	\$45.00	2x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	21/09/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.60	\$135.00	2x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.30	\$67.50	10x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.20	\$45.00	Updated investor correspondence register.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.50	\$112.50	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	22/09/2020	1.20	\$270.00	Searched the LM EY Audit records to locate documents relating to an accounting firm and the FMIF for the periods FY2008, HY2009 & FY2009.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	23/09/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	23/09/2020	0.10	\$22.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	23/09/2020	1.00	\$225.00	Moved the LM EY audit emails into folders for the periods HY2009, FY2009, HY2010, HY2012, FY2012
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	23/09/2020	0.20	\$45.00	1x Prepare letter to investor confirming transfer of units for their investment with the Fund. Access investor management database to review current details.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	23/09/2020	0.20	\$45.00	3x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	24/09/2020	1.50	\$337.50	7x Prepare a letter to the Fund's custodian in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	24/09/2020	0.40	\$90.00	8x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	24/09/2020	0.50	\$112.50	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	24/09/2020	0.10	\$22.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	24/09/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	24/09/2020	0.90	\$202.50	10x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	24/09/2020	0.90	\$202.50	Review the LM EY Audit Files & EY USB to determine the team names EY used.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	24/09/2020	0.20	\$45.00	3x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.90	\$202.50	4x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.10	\$22.50	1x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.30	\$67.50	7x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.50	\$112.50	Review the LM EY Audit Files & EY USB to determine the team names EY used.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.20	\$45.00	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.40	\$90.00	10x Scanned documents and saved to files and database, sent off documents to be reviewed.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	1.10	\$247.50	Review and print the investor correspondence to be signed and sent to 14 investors.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.20	\$45.00	Review and print the investor correspondence to be signed and sent to 3 investors.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	25/09/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	28/09/2020	0.30	\$67.50	1x Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	28/09/2020	0.70	\$157.50	3x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	28/09/2020	0.60	\$135.00	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	28/09/2020	0.20	\$45.00	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	28/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	28/09/2020	0.70	\$157.50	2x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	28/09/2020	0.10	\$22.50	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	28/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	29/09/2020	0.30	\$67.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	29/09/2020	1.20	\$270.00	Locating correspondence/docs in auditor hard copy/GAMx/USB records re position taken in acting for EIR's and impairment of loans receivable, acting standards, etc circa 6/10 to 12/10
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	29/09/2020	1.00	\$225.00	12x Scanned documents and saved to files and database, sent off documents to required investor via email or post.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	29/09/2020	0.20	\$45.00	Review and print the investor correspondence to be signed and sent to 3 investors.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	29/09/2020	0.20	\$45.00	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	29/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	29/09/2020	0.20	\$45.00	1x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.20	\$45.00	2x Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the investor management database and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.30	\$67.50	2x Call from an investor seeking an update on the winding up of the fund.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.40	\$90.00	2x Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.10	\$22.50	Review of correspondence from investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.30	\$67.50	6x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.30	\$67.50	Review and print the investor correspondence to be signed and sent to 5 investors.

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.30	\$67.50	1x Prepare letter to investor in response to their request to transfer units from a Super Fund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.40	\$90.00	2x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.20	\$45.00	1x Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Creditors	30/09/2020	0.10	\$22.50	1x Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	9/09/2020	1.80	\$495.00	Reviewed and approved 18 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	10/09/2020	1.50	\$412.50	Review of correspondence from 12 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	10/09/2020	2.30	\$632.50	Review of correspondence from 20 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	11/09/2020	1.10	\$302.50	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	11/09/2020	1.30	\$357.50	Review of correspondence from 10 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	11/09/2020	1.30	\$357.50	Review of correspondence from 10 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	11/09/2020	1.00	\$275.00	Review of correspondence from 9 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	11/09/2020	0.40	\$110.00	Review of correspondence from 4 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	14/09/2020	0.60	\$165.00	Reviewed and approved 5 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	14/09/2020	0.50	\$137.50	Reviewed and approved 4 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	14/09/2020	0.90	\$247.50	Review of correspondence from 7 investors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds policy.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	14/09/2020	1.80	\$495.00	Reviewed and approved 16 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	15/09/2020	1.40	\$385.00	Review of correspondence from 6 investors in relation to a transfer of units request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	16/09/2020	0.20	\$55.00	Prepare a letter to investor in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	16/09/2020	0.20	\$55.00	Phone call from investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	16/09/2020	1.90	\$522.50	Reviewed and approved 16 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	17/09/2020	0.50	\$137.50	Reviewed and approved 5 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	17/09/2020	0.70	\$192.50	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	17/09/2020	0.60	\$165.00	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	18/09/2020	0.10	\$27.50	Review of unread emails sent to the Fund's mailbox. Print email for letter response to be updated in the Fund's database. Review and update investor correspondence register accordingly.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	18/09/2020	0.90	\$247.50	Prepare 4 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	21/09/2020	1.20	\$330.00	Reviewed and approved 9 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	22/09/2020	0.30	\$82.50	Reviewed and approved 3 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	22/09/2020	0.80	\$220.00	Reviewed and approved 7 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	23/09/2020	1.00	\$275.00	Reviewed and approved 8 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	24/09/2020	0.70	\$192.50	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	24/09/2020	0.50	\$137.50	Reviewed and approved 5 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	24/09/2020	1.00	\$275.00	Reviewed and approved 8 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	25/09/2020	1.00	\$275.00	Reviewed and approved 9 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	25/09/2020	1.10	\$302.50	Reviewed and approved 10 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	25/09/2020	0.40	\$110.00	Prepare 2 letters to investors in relation to the interim distribution to investors. Access investor management database to review current details and draft letter for their request
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	25/09/2020	0.30	\$82.50	Reviewed and approved 3 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	28/09/2020	0.80	\$220.00	Reviewed and approved 8 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	28/09/2020	0.70	\$192.50	Reviewed and approved 6 letters to investors in relation to a request for a change of details/unit holding balance/confirmation of change/transfer of units/transfer of units for deceased estate.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	29/09/2020	0.60	\$165.00	Update the 31st report to investors as per David Whyte's comments. Calculate the high and low return to investors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	29/09/2020	0.80	\$220.00	Update the 31st report to investors as per David Whyte's comments. Calculate the high and low return to investors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	29/09/2020	0.40	\$110.00	Update the 31st report to investors as per David Whyte's comments. Calculate the high and low return to investors.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	29/09/2020	0.60	\$165.00	Prepare the mailing list for the mail out of the 31st update report to investors dated 29 September 2020.

LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	29/09/2020	0.20	\$55.00	Organise for the 31st update report to investors dated 29 September 2020 to be uploaded to the FMIF website.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	29/09/2020	0.20	\$55.00	Contact the external mailing company to organise the printing and mail out of the 31st update report to investors dated 29 September 2020.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	29/09/2020	0.20	\$55.00	Prepare the mailing list to send the 31st update report to investors dated 29 September 2020 via email.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	29/09/2020	0.30	\$82.50	Prepare the mailing list to send the 31st update report to investors dated 29 September 2020 via email.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Creditors	30/09/2020	0.20	\$55.00	Phone call from investor in response to their request to transfer units from a superfund to their personal name. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	David Whyte	Partner	Dividend	29/09/2020	1.60	\$984.00	reviewed previous report to investors/reviewed/updated 31st report/reviewed estimated returns/feeder fund settlement impact
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Dividend	1/09/2020	0.30	\$67.50	Collect cheque for interim distribution payment to investor.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Dividend	14/09/2020	0.50	\$112.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Dividend	14/09/2020	0.80	\$180.00	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Dividend	15/09/2020	1.70	\$382.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Jordan Devery	Graduate Accountant	Dividend	18/09/2020	0.70	\$157.50	Prepare payments for the reprocessing of returned interim distributions of 6.5 cents to investors. Prepare payments in MYOB and Suncorp/CBA. Prepare change of details checklist to update the details.
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	7/09/2020	0.10	\$52.50	Investor correspondence update and ph call
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	8/09/2020	0.30	\$157.50	Review 18 letters to investors regarding change of details - review forms, probates, wills and corporate trustee searches
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	8/09/2020	0.40	\$210.00	Review 15 letters to investors regarding changed details, returned payments, unit holdings calculations and updated details
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	8/09/2020	0.10	\$52.50	Review 3 letters to investors regarding returned payments
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	8/09/2020	0.30	\$157.50	Review 17 letters to investors regarding change of details - review forms, probates, wills and corporate trustee searches

LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	8/09/2020	0.50	\$262.50	Review 16 letters to investors regarding changed details, returned payments, unit holdings calculations and updated details
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	9/09/2020	0.10	\$52.50	Review three letters to investors regarding change of details and unit balances
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	9/09/2020	0.30	\$157.50	Review 10 letters to investors regarding changed details, returned payments, unit holdings calculations and updated details
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	10/09/2020	0.20	\$105.00	Update from Appointee regarding litigation
LM First Mortgage Income Fund	BR	Charles Haines	Associate Director	Administration	21/09/2020	0.10	\$52.50	Review three change of details forms and associated documentation
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Administration	15/09/2020	0.20	\$45.00	1x Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access investor management database to review current investor details and advise.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Administration	15/09/2020	0.30	\$67.50	1x Review of correspondence from investors in relation to a transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Administration	23/09/2020	0.20	\$45.00	1x Prepare a letter to investor in relation to a request for a unit holding balance. Access investor management database, search for investor and print investor balance.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Administration	23/09/2020	0.20	\$45.00	1x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Administration	23/09/2020	0.80	\$180.00	11x Scanned documents and saved to files and database, sent off documents to required investor via email or post.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Administration	28/09/2020	0.40	\$90.00	2x Prepare letter to investor seeking to update the details for their investment with the Fund. Access investor management database to review current details and advise process to update.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Administration	30/09/2020	0.20	\$45.00	Review and print the investor correspondence to be signed and sent to 6 investors.
LM First Mortgage Income Fund	BR	Moira Hattingh	Practice Assistant	Administration	4/09/2020	1.20	\$126.00	Filing
LM First Mortgage Income Fund	BR	Moira Hattingh	Practice Assistant	Administration	10/09/2020	1.40	\$147.00	Filing
LM First Mortgage Income Fund	BR	Moira Hattingh	Practice Assistant	Administration	10/09/2020	1.30	\$136.50	Filing
LM First Mortgage Income Fund	BR	Moira Hattingh	Practice Assistant	Administration	17/09/2020	1.00	\$105.00	Filing
LM First Mortgage Income Fund	BR	Moira Hattingh	Practice Assistant	Administration	17/09/2020	0.80	\$84.00	Filing
LM First Mortgage Income Fund	BR	Moira Hattingh	Practice Assistant	Administration	24/09/2020	2.20	\$231.00	Filing

LM First Mortgage Income Fund	BR	Moira Hattingh	Practice Assistant	Administration	25/09/2020	0.10	\$10.50	Filing
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Administration	9/09/2020	0.20	\$55.00	Review August 2020 BAS and provide to Jayden Coulston for approval.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Administration	11/09/2020	0.40	\$110.00	Prepare the BAS's for February, March, April, May, June and July 2020.
LM First Mortgage Income Fund	BR	Ryan Whyte	Accountant	Administration	21/09/2020	0.20	\$55.00	Prepare letter to the custodian in order to transfer funds from the at call deposit account to the restricted working account to pay the monthly invoices.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	2/09/2020	0.70	\$157.50	Working on reconciling 5602. Balancing cash book balances to report.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	2/09/2020	1.30	\$292.50	Working on reconciling 5602. Balancing cash book balances to report.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	2/09/2020	0.90	\$202.50	Working on reconciling 5602. Balancing cash book balances to report.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	7/09/2020	0.60	\$135.00	Drafting BAS June - July. Collating with support docs and sending for approval. Reviewing previous BAS. Collating and sending for approval.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	11/09/2020	0.90	\$202.50	Entering invoices. Making payment on accounts payable. Creating ABA file. Uploading got Suncorp and collating and sending for approval.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	15/09/2020	0.70	\$157.50	Updating figures for 5602 re assets, rem etc.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	16/09/2020	0.30	\$67.50	Updating 5602 regarding reasons for delay. Collating support docs re RP summary. Reconciling CBA account to 31 August.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	16/09/2020	0.40	\$90.00	Updating 5602 regarding reasons for delay. Collating support docs re RP summary. Reconciling CBA account to 31 August.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	16/09/2020	0.60	\$135.00	Entering invoices. Making payments on accounts. Uploading to Suncorp. Collating for review and approval.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	17/09/2020	0.40	\$90.00	Finalisation draft 50602. Sending to Ryan to review.
LM First Mortgage Income Fund	BR	Sarah Cunningham	Accounting Assistant	Administration	18/09/2020	0.30	\$67.50	Entering invoice. Making payment on account. Uploading to Suncorp. Collating and sending for approval.
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33256843 QLD: Owner Name Status - Drake%, Peter%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$29.14	33256969 QLD: Title Search - 14696149
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33257062 QLD: Owner Name Status - Mulder%, Francene%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$29.14	33257116 QLD: Title Search - 18027061
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33257306 QLD: Owner Name Status - drake%, peter%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33258354 QLD: Owner Name Status - SULLIVAN%, JOHN%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33258363 QLD: Owner Name Status - O'SULLIVAN%, JOHN%

LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$29.14	33258430 QLD: Title Search - 16937054
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33258542 QLD: Owner Name Status - TICKNER%, S%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33258561 QLD: Owner Name Status - HOVEN%, E%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$5.73	33258606 QLD: Owner Name Status - O'SULLIVAN%, JOHN FRANCIS%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33259437 QLD: Owner Name Status - TICKNER%, S%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33259485 QLD: Owner Name Status - DARCYP%, L%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33262860 QLD: Owner Name Status - DARCYP%, L%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$6.73	33262871 QLD: Owner Name Status - DARCYP%, L%
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$17.35	33262950 NSW: Owner Enquiry - DARCYP, L [P]
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$17.35	33263036 NSW: Owner Enquiry - HOVEN, E [P]
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$17.35	33263052 NSW: Owner Enquiry - TICKNER, S [PA]
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$17.48	33263084 NSW: Document Image - Dealing AC174497
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$17.48	33263087 NSW: Document Image - Dealing 7972854
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$17.35	33263170 NSW: Owner Enquiry - DARCYP, L [PA]
LM First Mortgage Income Fund	BR	Liam Landrigan	Graduate Accountant	Searches	8/09/2020	1.00	\$17.35	33263244 NSW: Owner Enquiry - DRAKE, P [P]
LM First Mortgage Income Fund	BR			Postage	24/09/2020	1.00	\$13.48	